

SOP# version	Title	Effective Date (dd-Mon-yyyy)		
N2 SOPs (001 – 019, 023 - 025)				
001_08	Standard Operating Procedure (SOP) Administrative Management by Network of Networks	15-May-2019		
002_08	Research Team Roles and Responsibilities	15-May-2019		
003_08	Research Team Training	15-May-2019		
004_08	Clinical Research Protocol Feasibility and Site Selection	15-May-2019		
005_08	Study Initiation/Activation	15-May-2019		
006_08	Informed Consent Forms	15-May-2019		
007_08	Research Ethics Board: Submissions and Ongoing Communication	15-May-2019		
008_08	Informed Consent Process	15-May-2019		
009_08	Subject Recruitment and Screening	15-May-2019		
010_08	Management of Investigational Products	15-May-2019		
011_08	Management of Biological Specimens	15-May-2019		
012_08	Serious Adverse Drug Reaction Reporting in Clinical Trials	15-May-2019		
013_08	Study Monitoring and Communication	15-May-2019		
014_08	Clinical Data Management	15-May-2019		
015_08	Investigator Study Files and Essential Documents	15-May-2019		
016_08	Study Close-Out	15-May-2019		
017_08	Audits and Inspections	15-May-2019		
018_08	Clinical Trial Application (Drugs)	15-May-2019		
019_08	Confidentiality and Privacy	15-May-2019		
020_01	CRF Design; this SOP was re-numbered to 100_02 in May 2011			
021_01	Study Analysis and Reporting; this SOP was re- numbered to 101_02 in May 2011			
022_01	Protocol Development; this SOP was re-numbered to 102_02 in May 2011			
023_04	Clinical Trial Application (Natural Health Products)	15-May-2019		



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024_04	Investigational Testing Authorization (ITA) for Medical Devices (non-IVDD) and Manufacturer/Sponsor Obligations	15-May-2019
025_04	Equipment Calibration and Maintenance	15-May-2019

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Investigator-Initiated (IIS) SOPs (100 -109)				
100_06	CRF Design	15-May-2019		
101_06	Study Analysis and Reporting	15-May-2019		
102_06	Protocol Development	15-May-2019		
103_05	Data Management Plan	15-May-2019		
104_05	Database Set-up	15-May-2019		
105_05	Database Maintenance and Management	15-May-2019		
106_05	File Transfer	15-May-2019		
107_05	Database Lock and Archiving	15-May-2019		
108_05	System Set-up, Maintenance and Security	15-May-2019		
109_05	System Backup and Recovery Planning	15-May-2019		

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Other Documents (update as required)				
N/A	Glossary of Terms	15-May-2019		