

DUPLEX CHECK OUT PROCEDURES

We hope you enjoyed your stay at the Barrier Lake Field Station!

At the end of your stay please ensure the following is complete:

- ✓ Vacuum and sweep floors (each duplex has 1 vacuum between shared between units)
- ✓ Remove linens (sheets and towels) and pile in hallway
- ✓ Make sure all dishes are cleaned and stored in cupboards
- ✓ Clean out fridge
- ✓ Take out garbage and recycling

Departure Change?

If your departure has changed please contact the BGI field research manager to adjust the booking dates.

Equipment Storage

Storage is available in the science building. Please do not store any chemicals or food items. All items must be labeled with name, institution, date, and PI information. A storage fee will apply on monthly or yearly basis.

All storage must be arranged through the BGI field research manager.

Keys: Place on kitchen table and lock door on way out

Planning on returning? Be sure to book early, especially for the busy summer field season: bgi@ucalgary.ca