



Postdoctoral Scholar Personal Information Form

POSTDOCTORAL APPOINTMENT DETAILS

Supervisor First Name Supervisor Last Name

Supervisor Email Address Faculty / Department

Appointment Start Date Appointment End Date

To view postdoc appointment information and postdoc eligibility rules visit
<https://research.ucalgary.ca/postdocs/postdoc-guidelines>

POSTDOCTORAL PERSONAL INFORMATION

Full legal name must be entered as it appears on your passport

First Name, Middle Name (If applicable) Last Name

Degree Completion Date UCID (if known) Immigration Status

Please complete this section if you are not a Canadian Citizen or Permanent Resident of Canada

A copy of the biographical page of your passport, current study permit or work permit (if applicable) must be included with this form in order for the University of Calgary to process the employer compliance fee for your work permit application.

Country of Residence Current Immigration Status in Country of Residence

CONTACT INFORMATION

Current Home Address

Apartment / Unit Number Street Name and Number

City Province / State Postal / Zip Code Country

Email Address Phone Number

REQUIRED DOCUMENTS

Submit completed form and all required documents to postdoc@ucalgary.ca.

Curriculum Vitae

Doctoral Degree Completion Verification – this must be either transcripts showing degree has been conferred or a letter from your home institution stating that all degree requirements have been completed. *If documents are not in English, an official English language translation must accompany documents.*

Scanned copy of Permanent Resident of Canada Card - front and back (if applicable)

International Postdocs:

Scanned copy of the biographical page of your passport

Scanned copy of your current work permit or study permit (if applicable)

Social Insurance Number (SIN)

- Do not send Social Insurance Number information with your documents. We will email you a secure link from donotreply@ucalgary.ca to ask you to submit your Social Insurance Number (SIN) once your hire has been finalized.
- International Postdocs will be issued a Social Insurance Number following arrival in Canada.

This information is collected under the authority of the Freedom of Information and Protection of Privacy Act. It is required to process the hire and to facilitate the administration of payroll and benefits. If you have questions about the collection or use of this information, please contact 403.220.5932.