

RF Adds New Funding Opportunity from Dashboard

Quick Reference Guide

Purpose:	Research Facilitators can add new Funding Opportunities in RMS to allow researchers to apply for internal Faculty grant competitions.				
Audience:					
Step 1: Click Add New Content > Av	vard Management > Funding Opportunity	View Profile Add New Content Award Management			
Stop 2		Funding Opportunity Pre-Award/Application Post-Award/Project			
Step 2: Click Standard Opportunity		Select the appropriate funding opportunity type Funding Opportunity Standard Opportunity			
Step 3: Enter the name of the fundi is mandatory.	ng program to which you wish to apply - this field	Program Name * Stroke Prevention Research Grant			
Step 4: Search for the agency offerin it to the opportunity.	ng the grant: if it is already listed, select and add	Funding Agency/Sponsor Funding Opportunity Type Select Funding type			
Step 5: Select the Funding Opportu	nity Type.	Link to call / Funding Calendar http://www.acmeresearchinstitute.ca			
Step 6: If the funder's website provi	des information about the funding opportunity, pa	,			

Step 7:

Enter the program deadline here: Research Services will calculate the appropriate internal review deadlines based on this.



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Step 8:

Enter any additional information about this funding opportunity in the Comments field.

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I couldn't find this in the funding calendar but I want to apply.

Step 9:

To submit the funding opportunity for validation by Research Services, click Save & Set Status.

Step 10:

Select For intake by Research Services.

Step 11:

Submit the Funding Opportunity by clicking Save & set status.

Set status				
For intake by Re	search Services			
Cancel	Save & set status			