

KILLAM UNDERGRADUATE MENTORSHIP AWARD

The Killam Scholarship and Prize Programs were established in memory of Izaak Walton Killam through the Will of his wife, Dorothy Johnston Killam, and through gifts made during her lifetime. Their primary purpose is to support advanced education and research at five Canadian Universities including the University of Calgary.

1. PURPOSE OF AWARD

The Killam Undergraduate Mentorship Award has been established to recognize excellence in mentorship at the undergraduate level, which may include extensive involvement of undergraduates in research, supervision of undergraduate research projects, and pedagogical practices that promote the integration of teaching and research. No individual may be awarded the prize more than once. The recipient will receive a \$5,000 cash prize and a commemorative certificate at the annual Killam Reception.

2. ELIGIBILITY

The Killam Undergraduate Mentorship Award is open to all full-time continuing academic staff currently teaching at the University of Calgary. Previous recipients of the award are not eligible.

3. EQUITY, DIVERSITY, AND INCLUSION

The University of Calgary is committed to equity, diversity, and inclusion. The Killam Selection Committee reflects this commitment in its composition and deliberations. Nominators must also consider equity, diversity, and inclusion amongst their nominees, particularly with respect to gender, as females have been historically under-represented. Nominators must nominate at least one (1) female candidate out of every three (3) nominations for the Killam Undergraduate Mentorship Award. A faculty able to nominate only one or two candidates per year (see 5. *Nominations*, below) should establish the same gender representation in respect to its previous two competition years. In such a way, a faculty eligible to nominate one candidate will nominate at least one female candidate over three competitions.

4. CRITERIA FOR SELECTION

Excellence in mentorship of undergraduate research, including:

- supervision of undergraduate research projects that also demonstrates respect and appropriate guidance, feedback and support;
- significant opportunities for the involvement of undergraduates in research; and
- pedagogical practices that integrate teaching and research.

5. NOMINATIONS

The Killam Selection Committee welcomes nominations from Deans. A maximum of three nominations for this award are invited from the Cumming School of Medicine and the Faculty of Arts; a maximum of

two nominations from the Faculty of Science and Schulich School of Engineering; and a maximum of one nomination for each award is invited from each of the other Faculties.

The recipient of the award will be required to communicate and share his/her teaching methods. Communication can include giving a talk or workshop through the Taylor Institute for Teaching and Learning, their faculty, or holding an 'open house' in their classroom where other faculty, staff and students can see teaching innovation in action.

Nomination Package:

1. A comprehensive letter from the Dean or Designate that addresses the nominee's special qualifications for the award as these relate to undergraduate mentorship and other specified criteria. The letter should indicate the candidate's efforts that go beyond the expectations for the rank and the discipline.
2. Three letters from students, including at least one from a former student, supporting the nomination.
3. A description of effective mentoring strategies, written by the nominee, along with a brief statement of opportunities for engaging students in research, using innovative, and/or effective pedagogical practices.
4. Curriculum vitae (an optional [Killam CV template](#) is available).

Note: The entire nomination package including the CV must not exceed 30 pages (not including support letters from students). Research Services will remove any additional pages from the nomination package prior to forwarding to the Killam Selection Committee.

6. SUBMISSION PROCEDURE

The closing date for the submission of nominations to the Research Services Office is **August 10, 2020**. Should the deadline fall on a weekend, nominations may be submitted by the end of the next business day.

Email a single PDF document containing all of the nomination materials to the Research Services Office (researchawards@ucalgary.ca).

7. SELECTION AND NOTIFICATION

Nominations will be adjudicated by the University of Calgary Killam Selection Committee. The Killam Selection Committee shall consist of members from the academic community who have been appointed by the Killam Advisory Committee.

The Research Services Office will contact award recipients and nominating Deans confidentially in September and the public announcement will take place at the annual Killam Reception in October.

8. CONTACT

Direct any inquiries to the Research Services Office:

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