

## KILLAM MEMORIAL CHAIR

The Killam Trusts were established in memory of Izaak Walton Killam through the Will of his wife, Dorothy Johnston Killam, and through gifts made during her lifetime. Their primary purpose is to support advanced education and research at five Canadian Universities including the University of Calgary. The Killam Memorial Chair was created at the University of Calgary under the Killam Memorial Endowment.

### 1. PURPOSE OF CHAIR

The Killam Memorial Chair is the most prestigious research chair available at the University of Calgary. The successful nominee will be an internationally recognized scholar in any scientific or engineering discipline with a superior record of attracting and supervising graduate students and postdoctoral fellows. The holder of the Killam Memorial Chair is expected to pursue a research program that advances University and Faculty research priorities, to be a major catalyst for interdisciplinary research initiatives on campus, and to obtain major research and infrastructure funding from peer-reviewed competitions.

The Killam Memorial Chair provides \$100,000 per annum to the chairholder's Faculty in support of the chairholder's salary, for a five-year term, beginning July 1, 2021 and ending June 30, 2026. The nominating Faculty must agree to use these savings in the following ways: to make available to the chairholder at least \$50,000 per annum in research funding for the five-year term (at least \$250,000 in total); to provide to the chairholder an annual chair stipend (salary supplement) for the five-year term of the chair, of a value determined by the Faculty, commensurate with the prestige of the chair and the chairholder's standing in their field of study; and to use any remaining funds to support academic activities complementary to those of the Killam Memorial Chairholder.

The Killam Memorial Chair also provides dedicated research time to ensure the highest level of scholarly productivity and excellence. The nominating Faculty must agree to reduce the teaching responsibilities of the chairholder to 1/2 their normal load, if their teaching load is not already reduced (e.g., in the case of current Canada Research Chairs), and reduce their administrative responsibilities for the five years of the chair.

No individual may hold the Killam Memorial Chair more than once. The chair is not renewable.

### 2. ELIGIBILITY

The Killam Memorial Chair is open to full-time continuing academic staff at the University of Calgary who hold the rank of full Professor as of the date of nomination. The chair is only tenable at the University of Calgary. Former holders of the Killam Memorial Chair are not eligible.

In accordance with the terms of the Killam Memorial Endowment, the Killam Memorial Chair's field of research must be in the sciences or engineering. Science includes health, natural, and social sciences. Scholars in the arts and humanities are not eligible.

Faculty members who hold other research chairs are eligible (e.g., Canada Research Chairs, NSERC Industrial Research Chairs, endowed chairs).

### **3. EQUITY, DIVERSITY, AND INCLUSION**

The University of Calgary is committed to equity, diversity, and inclusion. The Killam Selection Committee reflects this commitment in its composition and deliberations. When canvassing and selecting their nominees, nominators must also consider equity, diversity, and inclusion of eligible faculty from underrepresented groups.

### **4. CRITERIA FOR SELECTION**

In making a recommendation, the Killam Selection Committee will consider:

- the stature of the candidate as an internationally-recognized researcher;
- how the candidate and his or her research plans will advance the strategic research priorities of both the University of Calgary and the nominating Faculty;
- the candidate's ability to attract and train superior graduate students and postdoctoral fellows;
- the candidate's ability to secure research and infrastructure funding from peer-reviewed competitions; and
- the candidate's ability to lead interdisciplinary research initiatives at the University of Calgary.

### **5. NOMINATIONS**

The Killam Selection Committee welcomes nominations from Deans. Each Dean may submit a maximum of two nominations of candidates from their faculty.

#### **Nomination Package:**

1. Signed letter of nomination by the Dean or Designate. The letter (maximum 4 pages) should demonstrate how the nominee meets the selection criteria (above) and confirm the following:
  - the nominee's eligibility for the chair;
  - how the Faculty will use the savings provided by the \$100,000 per annum recovery of the candidate's salary, including:
    1. the value of the research funding provided to the chairholder (at least \$50,000 per annum);
    2. the value of the chair stipend that the Faculty will provide to the chairholder; and
    3. how any remaining savings will be used to support academic activities complementary to the activities of the chairholder.
  - the nominee's current teaching load and how it will be reduced by 1/2, or if already reduced, confirming this;
  - the nominee's typical administrative responsibilities and how they will be reduced.
2. A plan of the research and related activities to be undertaken as the Killam Memorial Chair, which also explains how the chairholder's research will advance the strategic research priorities of both the University and their Faculty (maximum 5 pages). A budget is not required.

3. The nominee's curriculum vitae, focusing on research accomplishments over his or her entire career, including a list of publications, awards and honours, research funding, dissemination activities, graduate student and postdoctoral fellow supervision, and any other relevant information. An optional [Killam CV template](#) is available.
4. Three letters of reference must accompany the nomination package. The referees should be internationally recognized experts in the nominee's field. A short biographical note for each referee must also be included.

The Tri-Council's guidelines regarding Conflict of Interest shall apply. Referees may be in conflict or potentially in conflict with the nominee, but should state their relationship to the nominee and any potential conflict, including, but not limited to, professional collaboration within the past six years (see: [http://www.chairs-chaires.gc.ca/program-programme/conflict\\_interest-conflict\\_interets-eng.aspx](http://www.chairs-chaires.gc.ca/program-programme/conflict_interest-conflict_interets-eng.aspx)).

## **6. SUBMISSION PROCEDURE**

The closing date for the submission of nominations to the Research Services Office is **April 15, 2020**.

Email a single PDF document containing all of the nomination materials to the Research Services Office ([researchawards@ucalgary.ca](mailto:researchawards@ucalgary.ca)).

## **7. SELECTION AND NOTIFICATION**

Nominations will be adjudicated by the University of Calgary Killam Selection Committee. The Killam Selection Committee shall consist of members from the academic community who have been appointed by the Killam Advisory Committee and is co-chaired by the Vice-President (Research) and Vice-President (Academic).

The Vice-President (Research) will contact the successful candidate and nominating Dean. A public announcement will be made to the University of Calgary community in the summer, followed by the presentation of the new chairholder at the annual Killam Celebration in fall 2021.

## **8. CHAIR FUNDING**

The nominating Faculty will receive \$100,000 per annum for five years, beginning July 1, 2021 and ending June 30, 2026, for the partial recovery of the chairholder's salary. As a condition of award, the savings from this salary recovery must be used to support the chairholder and complementary activities:

1. The nominating Faculty must offer the successful candidate a chair appointment that includes an annual chair stipend (at a value determined by the Faculty), reduced teaching load (1/2 regular load), and reduced administrative responsibilities, for the term of the chair (July 1, 2021 – June 30, 2026).
2. The nominating Faculty must make available to the chairholder at least \$50,000 per annum in research funding for the term of the chair (July 1, 2021 – June 30, 2026).
3. The nominating Faculty must use any remaining savings from the salary recovery to support academic activities complementary to the activities of the chair.

**9. CONTACT**

Direct any inquiries to the Research Services Office:

Dr. Tiago Lier  
Specialist, Research Awards  
**Telephone:** (403) 210-7224  
**Email:** [researchawards@ucalgary.ca](mailto:researchawards@ucalgary.ca)