

Instructions for Applicants – Application form

Step 1: To access the application form, click on this link: universityofcalgary.grantplatform.com

Step 2: Navigate to the general page, scroll down to this section, and enter your email:

The screenshot shows a web form titled 'Log in or register' with a sub-header 'Transdisciplinary Training Accelerator'. Below the title is a text input field for 'Email' and a red 'Continue' button. To the right, under the heading 'Start here', there is a numbered list: 1. Register an account, 2. Start your application (save it in-progress), 3. Submit your application to be reviewed. Below the list, it says 'Best of luck!' and 'Questions? Email training.ocec@ucalgary.ca'.

Step 3: After entering your email, you'll be directed to a page where you need to enter the security verification code sent to your inbox.

The screenshot shows a 'Security verification' section. It prompts the user to 'Enter 6-digit code sent to' followed by a redacted email address '@hotmail.com'. Below this is a 6-digit code input field with individual boxes for each digit. A 'Resend code' link is positioned below the input field. At the bottom, there are two buttons: a red 'Continue' button and a blue 'Cancel' button.

*If the 6-digit code is not working or you took too much time to enter it, please click on **“Resend code”**.

**If the issue persists, please contact Good Grants directly at: help@goodgrants.com

***The Good Grants team typically responds within three hours.

Step 4: You will have to set up a multi-factor authenticator. You can use one of these applications:

- **Microsoft Authenticator** ***Recommended option***: the same as the University of Calgary. **If you select that option, you can open the app and scan the QR code directly from it.**

- Google Authenticator
- Okta
- OneLogin Support

If you have some issues with the multi-authenticator factor (MFA):

There are many MFA tools available. Each of these utilities is slightly different, but may encounter the same types of issues. These include lost backup codes, syncing problems, authenticator app glitches, or even network connection snags.

Check out the links below to view help documentation created by the most commonly selected providers to help troubleshoot:

- [Google Authenticator support](#)
- [Okta end user support](#)
- [Microsoft Authenticator FAQ](#)
- [OneLogin support](#)

If issues persist, please contact the Good Grants support team: help@goodgrants.com

Step 5: Once you reach the main page, click “Start Application.”



Step 6: Complete the application form and make sure to click on “**Submit application**” at the end of the application form.

Submit application

****You can modify your application form until the deadline by accessing your account on Good Grants.**

Questions? Please contact directly the ACHRI & OCEC Transdisciplinary Training Team at:
training.ocec@ucalgary.ca