

If you require additional information, please contact your University's Research Coordinator, your Research Services Office (RSO) contact, or send an email to *Glenda Wong, Executive Director, Alberta Gambling Research Institute*, at [gfwong@ucalgary.ca](mailto:gfwong@ucalgary.ca).

<b>Research Coordinator</b>	<b>Research Services Office contact</b>
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## OVERVIEW

### Goals of AGRI:

1. To encourage, foster, and solicit research to better understand the role and impacts of gambling on the individual and society;
2. To ensure research is collaborative and has stakeholder support;
3. To support the development of research capacities across broad research disciplines;
4. To contribute to making research accessible, useful and applied.

All research proposals are subject to expert peer review prior to approval. The Institute-funded initiatives to date are identified on the Institute's website – see <https://abgamblinginstitute.ca/research>.

It is anticipated that this developmental funding will assist newer gambling researchers to compete successfully for other granting agency and/or Institute major research grants and encourage non-traditional researchers to enter the field of gambling studies.

## PURPOSE

The purpose of the Small Research Grants program is to enhance the ability of researchers to conduct gambling related research. Research funding could, for example, be used for the development of pilot projects, annotated literature reviews, instruments or questionnaires, or the administration of a survey.

<b>Small Grants Funding</b>	
Value	To a maximum of \$10,000
Deadlines	Applicants may submit proposals by May 1 or October 1 annually.
Notification	Applicants will receive a decision on their applications within 60 days of receipt of the complete proposal through the applicant's Research Services Office by the Alberta Gambling Research Institute
Evaluation	Review by Institute Proposal Adjudication Committee (a sub-committee of the Board)

## VALUE AND DURATION

Amounts to a maximum of \$10,000 are available through this 'Small Research Grants' program. Requests for funding should be commensurate with the size and the scope of the proposed activity, and will be assessed for appropriateness, development of research capability, budget accuracy, and cost efficiency.

The duration of research funded through this program is a maximum of twelve months. If ethics (or other) reviews are required, the grant will be held until confirmation of approval is received from the Research Services Office of the applicant's university. Because of the limited nature of these awards, time extensions will not typically be approved. Grant Awards will be administered through the grant holder's host University.

## ELIGIBILITY

Only researchers and graduate students working at one of the three Alberta partner universities (University of Alberta, University of Calgary, or University of Lethbridge) are eligible to apply. At the time of application, project personnel must demonstrate appropriate levels of research training and expertise in relation to the proposed activities.

## APPLICATION

*There are no specific format requirements due to anticipated variety of application types.*

As background information, and for application guidance, applicants should be familiar with the current Major Research Grant program, in particular, the eligible expenses and signatory requirements of the host University.

## APPLICATION CHECKLIST

Application packages must include:

	<i>Included</i>	<i>Not applicable</i>
1. The original hardcopy of the proposal with all required signatures (as appropriate to the principal applicant/investigator's host University).		
2. Detailed budget - including the following information: <ul style="list-style-type: none"> <li>• Grant holder (if different from PI/applicant)</li> <li>• Personnel</li> <li>• Materials and supplies</li> <li>• Travel</li> <li>• Other</li> </ul>		
3. A CD or USB device containing separate files (MS Word format) of the application and CVs for each principal investigator and/or external partner profiles		
4. Confirmation that any necessary certifications and/or permissions will be obtained prior to grant allocation		
5. Vendor quote(s) for equipment over \$1000		
6. Confirmation that any related research contracts will be put in place prior to authorization to proceed (eg. with external consultants, data collection agencies, etc.)		
7. This checklist		

- Application packages are to be submitted in both print (signed as required by respective University) and electronic format through the Research Services Office of the applicant's university;
- It is the responsibility of the applicant to ensure that evidence of any necessary ethics (or other), review confirmations are provided to the Institute.

## EVALUATION

Applications are evaluated by the Proposal Adjudication Committee (PAC), a sub-committee of the Alberta Gambling Research Institute Board, in relation to:

- Overall quality of the proposal;
- Capacity and expertise of the investigator(s) involved;
- Relevance of the proposed project to proposed or current research program;
- Extent to which the proposal will improve capacity for gambling research;
- Extent to which the proposal will enable researchers to overcome barriers which may otherwise prevent them from entering the problem gambling research area;
- Alignment with identified stakeholder priority areas (although not essential - see current Major Research Grants program information for identification of areas);
- Indication that any necessary ethics and/or other host University approvals will be obtained.

If the PAC determines that supplementary review expertise is required to assist with the decision-making, recommendations from external experts will be solicited. The aim will be to still meet the shortest timeframe possible.

Applications that meet the above criteria will be funded until the Institute's annual budget allocation is expended. The Institute may request revisions to the proposed project or budget, and may make these a condition of funding.

## SIGNATURES

Due to variations in internal structural and reporting arrangements, some, or all, of the following signatures are required. Advice should be obtained from the Research Services Office of the host University (University of Alberta, University of Calgary, or University of Lethbridge) of the grant holder.

The completed application is to be submitted to the Alberta Gambling Research Institute through the Research Services Office. Research grant accounts will be set up and funds disbursed according to the usual internal practices of the respective Research Grants Offices.

### ***Note to signatories:***

***The undersigned hereby certify acceptance of the terms and conditions of the Alberta Gambling Research Institute as outlined in the guidelines and on this application form and of any conditions applied to a grant pursuant to this application.***

\_\_\_\_\_  
Principal investigator

\_\_\_\_\_  
Co-investigator

\_\_\_\_\_  
Grant holder  
(if different from PI, e.g., Supervisor of Graduate Student Applicant)

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Dean

\_\_\_\_\_  
VP Research (or Associate)

\_\_\_\_\_  
Research Services Officer