

May 1, 2023

University of Calgary CHREB Administration Fee for Industry-Funded Protocols

The Research Services Office (RSO) charges a **\$5,000.00 CAD fee** for the Conjoint Health Research Ethics Board (CHREB) review of research studies funded by industry or for-profit organizations. The fee recovers costs borne by the CHREB and RSO and is payable after the CHREB reviews your application. The fee covers the initial ethics review of a protocol and all subsequent CHREB activities such as amendments or modifications, annual renewals, ongoing monitoring, and file closure.

The CHREB Service fee is payable regardless of the outcome of the review or contract status (this includes withdrawing the application after review by the REB has commenced).

Fee Criteria

The CHREB Administration Fee applies to **each** CHREB application for a research study that is funded **wholly or in part** by an industry funder (a for-profit organization, e.g., a pharmaceutical, biotech, or medical devices company, or an agent or contractor thereof).

Fee Reduction for REBX Participating Sites

Where the application to the CHREB is for an industry-funded study submitted as a participating site (pSite) through the [REB Exchange \(REBX\) system](#), the fee is **\$2,000.00 CAD**. This covers all post-approval monitoring and review activities. For high-risk participating sites submitted separately (outside the REB Exchange), the administration fee will be \$5,000.00 CAD. For a minimal-risk participating site that is submitted separately (outside the REB Exchange), the fee will be reduced, as below.

Fee Reduction for Minimal Risk Multijurisdictional Studies

Where the application to the CHREB is for a UCalgary site eligible for the **Single Research Ethics Board Review for Minimal Risk Research** as defined in Chapter 8 of TCPS2, the fee is **\$2,000.00 CAD**. This covers all post-approval monitoring and review activities, which are performed through the CHREB. For studies requiring delegated or full board review by the CHREB, the fee will not be reduced.

Fee Waiver Criteria

The CHREB Administration Fee will be waived in two cases of industry-funded studies:

1. Studies funded by industry but are investigator-initiated and controlled, such that **all** the following criteria are met:
 - a. the study is authored, initiated and conducted by a researcher from the University of Calgary;
 - b. the intellectual property is owned by the researcher;
 - c. the researcher can alter the research protocol without influence from the industry funder; **and**
 - d. none of the generated research data are owned, controlled, licensed by, or required to be shared with the industry sponsor.
2. Studies funded by industry but matched by Tri-Agency partnership grants.

A written request for waiver must be included in your [IRISS](#) application, on the REB Fee page.

Please direct questions related to the CHREB Administration Fee to chreb@ucalgary.ca.