#### SSHRC = CRSH

# INSIGHT DEVELOPMENT GRANTS FUNDING OPPORTUNITY

Herdman, Jenna; Frank, Emma November 27, 2025

#### **Presentation Outline**

- Facts and Features
- **≥** Eligibility
- **≥** Overview of the Merit Review Process
- **≥** Joint Initiatives
- **≥** Application Preparation
- **≥** Questions and Answers





### **Acfas and its French-language research assistance service (SARF)**

#### **Partner institutions**

#### What is it?

SARF is a research support service. We help researchers prepare and revise their grant applications **submitted in French** to the Tri-Council agency. Our services include:

- Administrative and strategic review of research grant applications
- Information webinars in French on the Tri-Council funding programs
- Coordination of external peer reviews of research proposals

Who is it for?

Researchers working in **francophone minority settings** (outside Quebec)

How to use it?

Offered through **partnerships agreements** with post-secondary educational institutions

- Campus Saint-Jean
- Carleton University
- Université Saint-Paul
- Université de l'Ontario français
- University of British-Columbia
- Simon Fraser University
- University of Victoria

- Brandon University
- Université
   Laurentienne
- Université de Moncton
- Université de Saint-Boniface
- University of Saskatchewan
- University of Toronto
- York University

For further inquiries, please contact:

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514-849-0045, poste 236

https://www.acfas.ca/communaute/sarf

#### **INSIGHT DEVELOPMENT GRANTS- FACTS**

Insight Development Grants are expected to respond to the objectives of the <a href="Insight program">Insight program</a>

#### What sets it apart from IG?

- → Supports research in its initial stages
- → Early career researchers
- Enables the development of new research questions, experimentation with new methods, novel theoretical approaches, and/or ideas
- → Funding is provided for short-term research development projects of up to two years

#### **GENERAL FEATURES**

- → APPLICANT Principal investigator, emerging or established, working alone or in a team
- → CO-APPLICANT Scholars affiliated with a postsecondary institution (may be international)
- → LENGTH 1 to 2 years
- → VALUE \$10,000 \$100,000
- → FUNDING Separate budget provided for emerging scholars (minimum 50 % of the envelope)
- → DEADLINE February 2, 2026 (8 p.m. eastern) (Please contact your institution for the internal deadline)

### **IDG Competition statistics 2020-2025**

iba competition statistics 2020 2023							
	Feb. 2020	Feb. 2021	Feb. 2022	Feb. 2023	Feb. 2024	Feb. 2025	
Number of Committees	23	23	23	24	24	24	
Number of eligible applications	Eme: 782 Est: 474 T: 1 256	Eme: 751 Est: 424 T: 1 175	Eme: 658 Est: 397 T: 1 055	Eme: 756 Est: 447 T: 1 203	Eme: 828 Est: 541 T: 1369	Eme: 918 Est: 742 T: 1 660	
Overall success rate	Eme: 45% Est: 44%	Eme: 57% Est: 55%	Eme: 56% Est: 55%	Eme: 48% Est: 48%	Eme: 44% Est: 42%	Eme: 54% Est: 52%	
Total awarded	Eme: \$20,378,648 Est: \$11,923,358	Eme: \$25,284,155 Est: \$14,221,636	Eme: \$21,957,785 Est: \$13,309,642	Eme: \$22,099,871 Est: \$13,367,562	Eme: \$22,419,467 Est: \$14,320,584	Eme: \$30,468,264 Est: \$25,153,564	
Average awarded	Eme: \$57,567 Est: \$57,050	Eme: \$59,147 Est: 60,934	Eme: \$59,185 Est: \$61,053	Eme: \$60,548 Est: \$62,465	Eme: \$62,104 Est: \$62,810	Eme: \$61,927 Est: \$65,165	

### **EMERGING SCHOLARS**

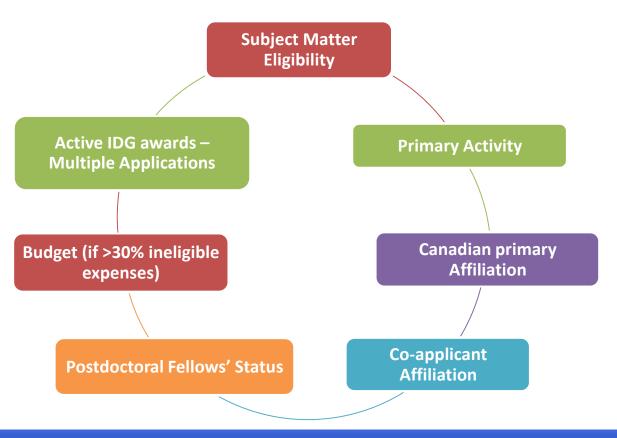
- An emerging scholar: someone who has not yet had the opportunity to establish an extensive record of research achievement, but is in the process of building one.
- → Criteria
  - Have not applied successfully, as principal investigator or research director, for a grant offered
    as part of a funding opportunity from SSHRC, NSERC, or CIHR, with the exception of Partnership
    Engage Grants and/or knowledge mobilization grants like Connection or Knowledge Synthesis
    grants. Additionally, meet at least one of the following criteria:
    - Have completed their highest degree no more than 6 years before competition deadline
    - Have held a tenured or tenure-track postsecondary appointment for less than 6 years
    - Have held a postsecondary appointment, but not a tenure-track position
    - Have had their career significantly interrupted or delayed for health or family reasons within the past six years
- > Project may be entirely new or build on research conducted during graduate studies



### **ESTABLISHED SCHOLARS**

- → **Definition**: has established or, since the completion of their highest degree, has had the opportunity to establish, a record of research achievement.
- Research will explore new research questions and/or approaches that are distinct from the applicant's previous/ongoing research. (A failing score will be given in the category of Challenge if the distinction between the proposed and previous/ongoing research is insufficiently clear).
- IDGs do not support the ongoing research of established scholars. Referinstead to the funding opportunity for <u>Insight Grants</u>, Stream A.

### **Eligibility Verification**







### **Subject Matter Eligibility (1)**

- Applications to SSHRC are reviewed for eligibility based on SSHRC's General Guidelines for the Eligibility of Subject Matter respecting the following criteria:
  - The objectives of the proposed research or related activities must be primarily in the social sciences and humanities (aligned with SSHRC's <u>legislated mandate</u>).
  - The intended outcome of the research must primarily be to add to our understanding and knowledge of individuals, groups and societies.
- Applicants should apply to the agency that is responsible for the <u>dominant research discipline or</u>
   area as defined by the agencies' <u>"Selecting the Appropriate Federal Granting Agency"</u> and <u>General Guidelines for the Eligibility of Subject Matter</u>.
- For eligibility-related advice, applicants are encouraged to send a detailed summary (including the proposed objectives and expected outcomes) to the IDG inbox: <a href="mailto:insightdevelopment@sshrc-crsh.gc.ca">insightdevelopment@sshrc-crsh.gc.ca</a>.

### **Subject Matter Eligibility (2)**

- SSHRC does not support most health-related research. This includes, but is not exclusive to clinical research, research related to therapy, diagnostic tools, rehabilitation, epidemiology, psychomotor research and kinesiology, and clinical education for health care professionals. The use of social sciences or humanities theories, methodologies and hypotheses is, in and of itself, not sufficient to make a proposal eligible for SSHRC funding.
- Health and Wellness related research and Natural Science and Engineering related research: investigators should consult <u>CIHR</u>'s and <u>NSERC</u>'s mandate **first** to explore eligibility. CIHR and NSERC have policies and procedures in place to adjudicate the full range of social sciences and humanities research proposals related to health and the natural sciences and engineering.

#### STRAC POLICY

☑ Grant applications that involve conducting research and related activities that aim to advance a sensitive technology research area will not be funded if any of the researchers involved in activities supported by the grant are affiliated with, or in receipt of funding or in-kind support from, a university, research institute or laboratory connected to military, national defence or state security entities that could pose a risk to Canada's national security.

<u>Tri-agency guidance on the Policy on Sensitive Technology Research and Affiliations of Concern (STRAC Policy) - Research security</u>

#### STRAC POLICY

- ☑ In the application form, applicants will be asked if the proposed research grant aims to advance a STRA. If not, no further action is required.
- ☑ If so, applicants and other named roles (i.e., co-directors, co-applicants and collaborators) must complete attestation forms, available through a link in the application form, to certify they are not currently affiliated with an NRO.
- ➤ For applications aiming to advance a STRA, the inclusion of completed attestation forms is an eligibility issue. However, whether an application aims to advance a STRA or not will **not** affect merit review.

➤ For further information: researchsecurity-securiterecherche@sshrc-crsh.gc.ca

### **Multiple Applications**

- Researchers may not apply as an applicant for an Insight Grant (IG) and an Insight Development Grant (IDG) within the same calendar year.
- EXCEPTION: researchers who applied unsuccessfully for an IDG in February can apply
  for an IG in October. SSHRC extends this exception to the multiple applications
  regulations for the foreseeable future.
- A researcher who applies for an IG in October 2026 can apply for an IDG in February 2026, provided that the objectives of the research are significantly different.
- Re-application: A current grant holder may submit a new application for the same type of grant, but only in their grant's final year (year in which the grant holder receives the final installment of their grant).

Please refer to <u>SSHRC's Regulations Regarding Multiple Applications</u> for more information.



# **Multiple Applications**

#### **Grant Retention:**

No limit to the number of applications on which a researcher may be listed as a co-applicant or collaborator.

#### **Re-application:**

A current grant holder may submit a new application for the same type of grant, but only in their grant's final year (year in which the grant holder receives the final installment of their grant).

Please refer to <u>SSHRC's Regulations Regarding Multiple Applications</u> for more information.



### **VERIFICATION: APPLICANT AFFILIATION AND STATUS (1)**

#### → Primary affiliation

- Principal Applicant must have a primary affiliation with an eligible Canadian postsecondary institution.
- Co-applicants must be affiliated with an eligible postsecondary institution in Canada or abroad.
- Collaborators: no affiliation requirements.

#### → Doctoral students

- Must have defended their thesis before June 1 of the competition year.
- If offered a grant, must formally establish an affiliation with an eligible Canadian postsecondary institution within three months of the grant start date and maintain such an affiliation for the duration of the grant.

#### → Postdoctoral fellows

• If offered a grant, must formally establish an affiliation with an eligible Canadian postsecondary institution within three months of the grant start date that would allow them to hold the grant according to SSHRC and institutional policies, and maintain such an affiliation for the duration of the grant.



### **VERIFICATION: APPLICANT AFFILIATION AND STATUS (2)**

- → If a grant is offered, an eligible Canadian postsecondary institution must agree to administer the funds
- Postdoctoral fellows and doctoral student applicants are encouraged to make inquiries with the Research Grants Office of the eligible institution(s) at which they will be seeking affiliation early in the process:
  - → These applicants should verify whether or not the institution(s) would be willing to administer the grant on their behalf, and determine the requirements for establishing an appropriate affiliation. Institutional policies in this regard may vary.
- No team members (applicant, co-applicant or collaborator) can be remunerated with grant funds, including postdoctoral fellows serving in any of these capacities.



#### **VERIFICATION: OBJECTIVES**

- Application objectives must be consistent with the objectives of the funding opportunity.
- Projects ineligible: primary objective is curriculum development, program evaluation, preparation of teaching materials, organization of a conference or workshop, digitization of a collection, or creation of a database.

#### **VERIFICATION: BUDGET AND RESEARCH TOOLS**

#### → Budget

 If more than 30% of proposed budget items are ineligible, the application is declared ineligible.

#### → Research tools eligibility

- Directly linked to achieving the objectives for which the grant is being awarded;
- Include a significant research component;
- Have the potential to be used in more than one context and/or by more than one group of researchers;
- Typically, relatively small;
- Projects whose primary objective is to digitize a collection or create a database are not eligible for funding.
- See the Guidelines for Support of Tools for Research and Related Activities



### **COMMITTEE STRUCTURE**

**Discipline-based / Groups of disciplines** 

Multi/Interdisciplinary

**Indigenous Research** 



### **Committee Structure**

22

2324

Insight Development	Grants Committees
01	Philosophy, medieval studies, classics, religious studies
02	History
03	Fine arts, research-creation
04	Literature
07	Economics
08	Sociology, demography and related fields
09	Geography, urban planning and related fields
10	Psychology, linguistics and translation
11	Political science and public administration
12	Education and social work
13	Anthropology and archaeology
14	Business, management and related fields
16	Communications, media studies, gender studies, library and information science, related fields
17	Law and criminology
21	Indigenous research

Multidisciplinary or interdisciplinary humanities

Multidisciplinary or interdisciplinary social sciences

Tri-Agency Interdisciplinary Peer Review Committee (TAIPR)

#### **COMMITTEE SELECTION**

- → In the application form, applicants will be asked to select the committee that they consider most appropriate for the review of their proposal, taking into account the subject and disciplines involved.
- → If the project falls under the competence of several committees, select the one closest to the main research discipline.
- For advice on choosing a committee, applicants can send us a summary of the proposal (one page) to: <a href="mailto:insightdevelopment@sshrc-crsh.gc.ca">insightdevelopment@sshrc-crsh.gc.ca</a>, before submitting it. Applicants could also consult <a href="mailto:last IDG's merit review committees">last IDG's merit review committees</a> list.

### **Inter/Multidisciplinary Applications**

- ☑ Inter/Multidisciplinary Social Sciences
- Justification for requesting Inter/Multidisciplinary Evaluation (mandatory)

#### **INDIGENOUS RESEARCH – SELECTING A COMMITTEE**

#### **Indigenous Research Committee (Committee 21)**

- Welcomes research proposals in any SSHRC-eligible academic field or domain of knowledge that is grounded in Indigenous worldviews or related to Indigenous Peoples.
- Multidisciplinary committee composed of specialists in Indigenous research.

#### **Indigenous Research in other committees**

 Project that involves Indigenous research, but applicant prefers a disciplinary-based committee that is more in line with the proposal and the researcher's profile.



### INDIGENOUS RESEARCH (2) - KEY TOOLS

- → Guidelines for the Merit Review of Indigenous Research:
  - Outline key concepts that are taken into consideration when assessing grant proposals
  - Ensure that Indigenous research incorporating Indigenous knowledge systems is recognized as a scholarly contribution
- → Eligible Expenses:
  - <u>Tri-agency guideline on remuneration for Indigenous people participating in funded projects</u>
  - <u>Tri-agency guide on financial administration</u> (TAGFA)



### **Tri-Agency Interdisciplinary Peer Review Committee (1)**

TAIPR Committee is a shared interdisciplinary peer review process and committee for research projects that include research areas supported by more than one agency.

- Applicants must apply <u>via the agency responsible for the dominant component of their</u>
   <u>proposed research project</u>: Insight Grants, Insight Development Grants, CIHR Project Grants,
   NSERC Discovery Horizons Grants.
- Relevant applications must represent research across advancing research areas belonging to at least 2 of the councils: (1) social sciences and humanities, (2) natural sciences and engineering, and (3) health and wellness, and clearly articulate interdisciplinary approaches.
- Relevant applications will be reviewed by a common interdisciplinary committee with broad expertise. Committee members are recruited from across research areas supported by all three agencies.



### Tri-Agency Interdisciplinary Peer Review Committee (2): Evaluation

- This shared committee uses a harmonized evaluation process, including evaluation criteria, that differs from the usual Insight Development Grants process.
- Three equally weighted <u>evaluation criteria</u>:
  - Merit of the Proposed Research
  - Anticipated Outcomes
  - Applicant(s) Record
- How to submit: select Committee 24 on your application form and complete a one-page request for inter/multidisciplinary evaluation.
- For more information, please consult the committee's <u>landing page</u>, <u>Committee Peer Review</u>
  Guide or send us an email.



### OVERVIEW OF THE MERIT REVIEW PROCESS

Committee membership

Merit review components and process

Evaluation criteria and scoring

Communication of results and feedback



# **Committee Membership**

Experts drawn primarily from the academic community, as well as the public, private, and/or not-for-profit sectors, as required.

Number of committee members is determined based on the number of applications received.

#### Representation of the committee in terms of:

- research expertise (disciplinary or sub-disciplinary)
- sizes of institution
- geographical region
- language
- stage of career
- gender



#### **Merit Review Process**

- Scoring the application (3 committee members are assigned as Readers)
- ✓ Calibration exercise
- Submission of preliminary scores by Readers
- Preliminary ranking of applications
- → Flagging process for applications ranked in the bottom 30% (Established Stream)
- The committee determines the final ranking of the applications.

## **Evaluation and Scoring**

Capability The expertise to succeed Challenge Aim and 30% importance of the endeavour 50% **Feasibility** The plan to achieve excellence 20%

Descriptor	Score	
Excellent	1.83-1.00	
Very Good	2.67-1.84	
Good	3.50-2.68	
Satisfactory	4.33-3.51	
Moderate	5.16-4.34	
Unsatisfactory	6.00-5.17	

• Note: A minimum score in the Moderate range for each review criterion is required to be eligible for funding.



### Merit review measures to support researchers at small institutions

- Institution size is considered in committee member recruitment process & efforts are made to obtain representation from diverse institutions from across Canada.
- Program Officers indicate applications originating from small institutions during merit review.
- SSHRC Manual for Merit Review Committee members indicates that "in considering the budget's appropriateness, members can take into account factors such as the type of institution." For example, a researcher at a more isolated institution may need to assign a larger part of their budget to travel.

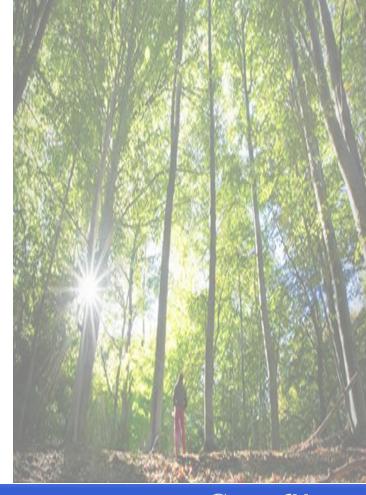
### **Reviewing the Budget**

- The principle of minimum essential funding.
- Committees may recommend budget reductions if budget is inadequately justified or inappropriate, or where savings can be achieved without jeopardizing the project objectives.
- Committees may also reduce the score for the <u>Feasibility</u> criterion if the budget is insufficiently justified.
- Automatic failure if 50% or more of expenses are inadequately justified or deemed inappropriate by the committee. The committee may consider giving an unsatisfactory score to an application on the Feasibility criterion if 30% or more of the budget is cut.

#### **Communication of Results**

- Results communicated to individual applicants via their research portal accounts:
  - Notice of Decision (including competition statistics)
  - Notice of Award (if application is successful)
  - Committee evaluation form (if the application was discussed)
  - Terms and Conditions of the Award (if applicable)
- The following information is posted online following the competition:
  - Merit review committee membership
  - Competition statistics

# Joint Initiatives



### **Department of National Defence Research Initiative (1)**

- A joint initiative of SSHRC and Defence Research and Development Canada (DRDC).
- Supports social science and humanities research aligned with areas of interest in the Canadian Armed Forces (CAF) and the Department of National Defence (DND).
- Fosters effective, evidence-based strategies, policies and programs in research areas identified by DND
- Supplements valued at up to \$10,000 may be awarded to successful IDG recipients.



## **Department of National Defence Research Initiative (2)**

#### 1. Personnel – Recruitment & Selection

- Selection tests

#### 2. Readiness - Training & Development

- Emerging learning & training modalities

#### 3. Social Processes in the Workplace

- Restorative engagement in organization
- Diversity, gender and armed forces
- Working effectively in diverse organizational teams and in cross-cultural settings
- Transition to civilian life
- Socio-cultural change in military organizations
- Psychosocial Well-Being of Minority Groups in the Workplace

#### 4. Operational Effectiveness

- Individual, social and cultural dimensions of radicalization
- Ethical dimension of using artificial intelligence in defence and security
- Human Dimensions of Cybersecurity
- Social and cultural demands of military operations
- Gender perspectives on operations, defence, and security
- Civil-Military relations





## Mitacs Accelerate (1)



- SSHRC applicants to Insight Development Grants can simultaneously apply for <u>Mitacs Accelerate</u> internships.
- Mitacs Accelerate supports the research internships of students and
  postdoctoral researchers with Canadian non-academic organizations (i.e., forprofit corporations, eligible not-for-profit corporations, municipalities, and
  hospitals). Each internship is cost-shared by Mitacs and the organization hosting
  the internship(s).
- How to Apply: applicants must select "Mitacs Accelerate" from the joint initiative list in the SSHRC application form and <u>submit a completed Accelerate</u> <u>application form to Mitacs</u> within one week of the deadline of the SSHRC funding opportunity.



## Mitacs Accelerate (2)



- Applicants provide proposed internship(s) summary information in their SSHRC application.
- SSHRC merit review committees consider the associated Mitacs internships as part of the application's overall training and mentoring plans, but they do not evaluate the Accelerate applications.
- Mitacs conducts an internal merit review of Accelerate applications, taking into consideration the SSHRC merit review committee's evaluation.
- When the SSHRC application is unsuccessful but still recommended for funding by the merit review committee, the applicant retains the option of pursuing funding for the Accelerate internships, so long as they can demonstrate value and feasibility without the associated SSHRC project funding.
- To access the Accelerate application form, contact a <u>Mitacs Advisor</u>, noting that you intend to apply through this joint initiative.



#### PREPARING AND SUBMITTING AN APPLICATION

- Revisions, summary and detailed description
  - Knowledge mobilization plan
  - Team members and student training
- Budget and contributions INCLUDING: open access policy, career interruptions and special circumstances, small institutions tips
  - Steps for applying online



#### REVISIONS, SUMMARY AND DETAILED DESCRIPTION

- → Revisions since previous application (optional)
  - Opportunity to justify a choice made with regard to research plan or explain how previous feedback was used to improve the current proposal
- → Summary of proposal
  - Important introduction; be clear, thorough, use accessible language
- Detailed description
  - Clear and specific objectives: Why are you conducting this research? Why is it important?
  - Project written for experts as well as generalists (e.g. properly define acronyms).
  - Full and up-to-date literature review that provides context for what you will be doing.
  - Describe the theoretical framework or conceptual approach.
  - Ensure that the methodology is consistent with the research objectives and is aligned with the personnel involved.



## **KNOWLEDGE MOBILIZATION PLAN**

- Identify to whom the research results will be communicated and the best way to do so.
- Be creative, ambitious and provide justification.
- Where feasible, reach out to the community or public. Describe how you will maximize the influence and impact of the results of your research and ensure that results are used by relevant knowledge users and stakeholders, as appropriate. See Guidelines for Effective KM.

## **Team Members and Student Training (1)**

- Demonstrate the need for the team based on the nature, the objectives and/or the methodology of the project
- Describe each person's role and justify their inclusion in the research project
- Time allocation for members
- Establish clear roles and appropriate tasks for students.
- Refer to <u>Guidelines for Effective Research Training</u>



## **TEAM MEMBERS AND STUDENT TRAINING (2)**

#### Postdoctoral researchers' contribution and salary/stipend

- The goal of the Insight Program is to support research excellence. The principal investigator has
  primary responsibility for the overall intellectual direction of the research and research-related
  activity.
- The committee evaluates the appropriateness of hiring at the specific level requested (undergraduate, graduate, and postdoctoral).
- The salary/stipend of highly qualified personnel, including postdoctoral researchers, should be appropriately justified within the context of the research program. If a disproportionately high percentage of the requested budget is allocated to a postdoctoral researcher's salary/stipend, that is not adequately justified, the committee may question the overall feasibility of the proposed research and may consider giving a lower score on the Feasibility criterion.
- According to SSHRC's policies: Insight Development Grant funds cannot be used to remunerate team members (applicant, co-applicant or collaborator). This includes postdoctoral fellows serving in any of these capacities.

## **Budget & Contributions**

- Follow principle of minimum essential funding.
- It is important to:
  - Be reasonable and justify all proposed expenditures
  - Relate clearly to research objectives and methodology
  - Describe other sources of funding
- Expenses must conform to the rates and regulations in effect in the applicant's institution.
- Risk of failure: 30 percent or more of expenditures are insufficiently justified or inadequate.
- Estimate requested costs for open access as accurately as possible.
- Refer to the instructions on <u>IDG Funds requested from SSHRC</u> and the <u>Tri-Agency Guide on</u>
   <u>Financial Administration and Guidelines</u>.



# **Tri-Agency Open Access Policy**



- Peer-reviewed journal articles based on agency-funded research must be made freely accessible within 12 months of publication, via:
  - Online repositories
  - Open-access journals
- The Tri-Agencies also encourage the open publication of books. Open access fees for books are an eligible expense.
- Open access costs are assessed with the quality and appropriateness of the knowledge mobilization plans. Applicants should be precise and provide justification for the amount requested.
- <u>A review</u> of the Tri-Agency Open Access Policy on Publications is underway. A report summarizing key takeaways from a community survey and series of engagements is available <a href="here">here</a>. **Grants received prior to the publication of the revised policy must continue to respect the current policy.**



## **Career interruptions and special circumstances**

SSHRC asks merit review committees to consider career interruptions and special circumstances that have affected applicants' and co-applicants' record of research.

- Career interruptions: when researchers are taken away from their research
  work for an extended period of time for health, administrative, family or other
  reasons, including reasons related to the COVID-19 pandemic.
- Special circumstances involve slowdowns in research productivity or any circumstances that impact the progression of academic careers in a distinctive way.

## **Small Institutions:** Tips & Tricks for Applicants

- Applicants should consider the breadth of research training, including undergraduate research training, as appropriate, when developing their research plans and considering their past contributions to research training.
- Career interruptions & special circumstances in the CCV
  - indicate heavy teaching loads and/or administrative duties
  - impact on research and/or student training activities
- Researchers at more isolated institutions may need to assign a larger part of their budget to travel. However, <u>all expenses must still be well justified in</u> the application.

# SUBMITTING YOUR APPLICATION (1) BE SURE TO START EARLY IF YOU HAVE A TEAM

# **Applicant**

- Complete and verify application and CCV.
- Ensure all participants have included relevant attachments.
- Submit application for institutional approval.

# Co-applicant

- 1. Create and verify CCV.
- Accept the invitation and upload your CCV by inputting your CCV confirmation number.

## Collaborator

- 1. Fill out a profile.
- 2. Accept invitation.

Team members' CVs will hold up the whole application if they are not complete



### SUBMITTING YOUR APPLICATION (2)

- Complete all mandatory fields
- Attach all mandatory electronic uploads
- Verify and preview your application
- Click "Submit" for institutional approval

Detailed application Instructions found here: <a href="Insight Development Grants: February 2026">Insight Development Grants: February 2026</a> Competition—Applicant Instructions

- Institutions forward applications to SSHRC
   <u>Research or financial administrator responsibilities</u>: SSHRC expects research administration to validate the information contained in the application. By forwarding the application, the administrator also certifies that the applicant is affiliated with the institution and that the institution is willing to administer any grant received according to SSHRC policies.
- Leave enough time

**Note:** PhD students and Postdoctoral Fellows may submit their application directly to SSHRC. SSHRC recommends that they inform, early in the process, the Office of Research Services of the institution where they propose to hold the award and confirm that it is willing to administer the award.



## Support research in official languages

SSHRC is committed to the equitable treatment of all applications submitted to the agency in either official language. SSHRC supports Canada's official languages and Official Language Minority Communities (OLMCs) by ensuring that:

- → applications can be submitted in either official language;
- → program officers support research community members in the official language of the community member's choice;
- → fully bilingual committees in the merit review process;
- → merit assessment can be carried out in both languages.

For program performance, SSHRC measures application and award rates, in line with tri-agency measures on equitable access to funding opportunities for designated groups. These figures have remained relatively stable for applications in French and English over the past ten years, with variations depending on the program.

Accessibility in programs and services at the Social Sciences and Humanities Research Council

Raising research community awareness of accessibility services

Methods of communication

Types of adaptive measures

New procedure of requesting an adaptive measure via a form

For more details, please consult this webpage launched in 2023 and updated in 2025

If you have questions about accessibility, please send us an email to <u>accessibility-accessibilite@sshrc-crsh.gc.ca</u>





# Guidance on the use of Artificial Intelligence in the development and review of research grant proposals

Applicable Policies: two key requirements described in the <u>Tri-Agency Framework:</u>
Responsible Conduct of Research and the <u>Conflict of Interest and Confidentiality Policy of the Federal Research Funding Organizations</u> continue to guide granting agency application and review processes:

- 1. The named applicant is ultimately accountable for the complete contents of their application.
- 2. Privacy, confidentiality, data security and the protection of intellectual property must be prioritized in the development and review of grant applications.

#### See also:

- Guidance on the use of generative AI in the *preparation* of grant applications
- Guidance on the use of generative AI in the evaluation of grant applications

# THANK YOU!

INSIGHT DEVELOPMENT GRANTS

TEL.: 1-855-275-2861

EMAIL: INSIGHTDEVELOPMENT@SSHRC-CRSH.GC.CA

TECHNICAL SUPPORT

TEL.: 613-995-4273

EMAIL: WEBGRANT@SSHRC-CRSH.GC.CA

#### STAY CONNECTED WITH SSHRC

- Visit our website: www.sshrc-crsh.gc.ca
- Subscribe to our eNewsletter: <u>Dialogue</u>









