

Social Sciences and Humanities Research Council
Insight Grants | 2025 Competition

General Information

Objectives:

Insight Grants support research excellence in the social sciences and humanities. Funding is available to both emerging and established scholars for long-term research initiatives of two to five years.

Insight Grants proposals are expected to respond to the objectives of the Insight program:

- build knowledge and understanding from disciplinary, interdisciplinary and/or cross-sector perspectives through support for the best researchers;
- support new approaches to research on complex and important topics, including those that transcend the capacity of any one scholar, institution or discipline;
- provide a high-quality research training experience for students;
- fund research expertise that relates to societal challenges and opportunities; and
- mobilize research knowledge, to and from academic and non-academic audiences, with the potential to lead to intellectual, cultural, social and economic influence, benefit and impact.

Award Amounts and Duration:

- Stream A for requests between \$10,000 and \$125,000 over two to five years; or
- Stream B for requests between \$125,001 and \$500,000 over two to five years.

Eligibility:

- **Applicants** and **co-applicants** must be affiliated with an eligible Canadian postsecondary institution at the time of application. Researchers who maintain an affiliation with a Canadian postsecondary institution, but whose primary affiliation is with a non-Canadian postsecondary institution, are not eligible for applicant or co-applicant status within the Insight Grants funding opportunity.
- Any individual who will make a significant contribution to the research initiative is eligible to be a **collaborator**. Collaborators do not need to be affiliated with an eligible Canadian postsecondary institution.
- Researchers may apply, as **Applicant**, for an Insight Grant and in the same calendar year as an **unsuccessful** Insight Development Grant application.
- Researchers may apply, as **applicant**, for only one Insight Grant at a time.
- There is no limit to the number of SSHRC applications on which a researcher may be listed as a co-applicant or collaborator.
- Applicants who have received a SSHRC grant of any type but have failed to submit a [final research report](#) by the deadline specified in their Notice of Award are not eligible to apply for another SSHRC grant until they have submitted the report.

Resources:

- [Program Guidelines](#)
- [Application Instructions](#)
- [SSHRC CV Instructions](#)

- [Guidelines for Effective Knowledge Mobilization](#)
- [Guidelines for Effective Research Training](#)
- [Guidelines for the Merit Review of Indigenous Research](#)
- [Guidelines for Support of Tools for Research and Related Activities](#)
- [Open Access Policy Statement](#)
- [Tri-Agency Open Access Policy on Publications](#)
- [SSHRC Resource Centre](#)
- Library of Successful Applications: the Research Services Office (RSO) maintains a library of successful applications, which includes several Insight Grant applications from the 2020 competition onwards. Sample applications are available to faculty members to assist with the preparation of their own applications. Please contact RSO (rsogrants@ucalgary.ca) to view application(s).

Application Deadline to Research Services Office:

Deadline for Detailed Review: September 17 at 4:00 p.m.

Final Internal Deadline: September 25 at 12:00 p.m.

Your application will not be considered submitted and will not be reviewed until **both the application is submitted in the SSHRC on-line system (a paper copy is not required) and the RMS record has been received with academic approvals** from your Department Head, and Dean or Associate Dean (Research). The approvals in RMS automatically route the application to RSO for review once obtained. Please check with your Department and Associate Dean (Research) for their timelines and processes to obtain approvals prior to submitting to Research Services.

*The **detailed administrative review** includes a detailed review of the application, checking for eligibility and UofC commitments and risk, compliance with program guidelines, completeness of application, and the opportunity for feedback to improve the application.*

*The **basic administrative review** involves a minimal check of the application for eligibility and any UofC commitment or risk.*

Guide to Applying

To apply, submit an [Application](#), and a SSHRC CV. Full instructions can be accessed [here](#) for the full application and [here](#) for the SSHRC CV.

Application Overview

Application Form

- ☐ Identification
- ☐ Participants
- ☐ Research Activity
- ☐ Previous Critiques
- ☐ Summary
- ☐ Funds (SSHRC)
- ☐ Funds (Other)
- ☐ Expected Outcomes
- ☐ Suggested Reviewers

SSHRC CV

Required for applicants and co-applicants

Free Form Attachments

- ☐ Multi/Interdisciplinary Evaluation Request (if applicable)
- ☐ Detailed Description
- ☐ Kmb Plan
- ☐ List of References
- ☐ Team/Students/Output
- ☐ Budget Justification
- ☐ Impact Assessment (if applicable)
- ☐ Sport Participation (if applicable)
- ☐ National Defence (if applicable)
- ☐ Exclusion (Reviewers)
- ☐ Research Contributions
- ☐ Research-Creation (if applicable)
- ☐ STRAC attestation forms (if applicable)

A. Create an Application

1. Sign in to the [SSHRC on-line system](#).
2. Under List of application forms, click Create New Form.
3. Under Form, select Insight Grants.

B. Complete the Application

Formatting Attachments

Attachments must be formatted as follows:

- 1) Converted to PDF
- 2) Maximum file size of 500 Kb
- 3) 8 ½" x 11" (216 mm x 279 mm) page size
- 4) No more than the maximum number of pages for each attachment
- 5) Body text in a minimum 12 pt Times New Roman font
- 6) Single-spaced, with no more than 6 lines of type per inch
- 7) All margins set at a minimum of 3/4" (1.87 cm)

Identification

- ☐ Application Title
- ☐ Funding stream (select from list)
 - Stream A (\$10,000-\$125,000) or Stream B (\$125,001-\$500,000)
- ☐ Preferred Adjudication committee:

- Select the committee that is most appropriate based on the subject and discipline(s) of your proposal
- If your project falls between committees, select the committee that is closest to your primary discipline (see the Research Activity section) OR one of the multi/interdisciplinary committees
- If you are not sure which adjudication committee to choose, consult a [SSHRC program officer](#) before submitting your application
- ☐ Joint/Special Initiative (if applicable, select from list):
 - If Department of National Defence/Sports Participant Research Initiative is selected, you must complete the associated module
- ☐ Research-Creation
 - Review SSHRC's definition of Research-Creation; if chosen, you'll have to attach an additional page of support materials.
 - To be reviewed by R-C committee, you must also choose the Fine Arts, Research-Creation committee from the "Preferred Adjudication Committee"
- ☐ Indigenous Research
 - See SSHRC's definition of [Indigenous research](#)
- ☐ Applicant
 - *Organization will be auto-populated from your "Current Position" of your CV*
- ☐ Administering Organization
 - *To select the organization, select "Canada", "Alberta", "University of Calgary" and your department from the list menu*

Participants

- ☐ If applicable, enter information for each co-applicant and collaborator taking part in the project. Do not include research assistants, students or consultants
 - Clicking **Save** on this screen generates automatic emails to invite the identified participants
 - **Note:** both co-applicants and collaborators must accept their invitations, but CVs are only required for co-applicants
 - Your application will not be verified successfully until each invited participant successfully completes and verifies.
 - Note: To fully verify, applicants must verify the page within the application and then return to their Portfolio > Accepted Invitations > press Verify again on the right side of the form.
 - If you require additional information on the invitation process, consult the instructions under "Accepted Invitations" on the "Portfolio" screen

Research Activity (mandatory)

- ☐ Indicate whether or not your research advances a [Sensitive Technology Research Area](#)
- ☐ Indicate if your project involves human subjects or environmental impacts
- ☐ Keywords – separate with a semicolon
- ☐ Disciplines
 - Indicate and rank up to three disciplines relevant to your proposal, with Entry 1 the most relevant
- ☐ Areas of research
 - Indicate and rank, in decreasing order of importance, up to 3 areas of research related to your proposal

Response to Previous Critiques (optional)

- ☐ **Maximum one page (TEXT BOX – 3,800 characters)**
- ☐ Applicants may, if they wish, address criticisms and suggestions offered by adjudication committees and external assessors who have reviewed previous applications

- ☐ Note: Adjudication committees are not bound by the deliberations or scores of previous committees. Members of the current committee will not be given copies of the earlier application(s)

Multi/Interdisciplinary Evaluation Request (if applicable)

- ☐ **Maximum one (1) page (ATTACHMENT)**
 - Applicants who selected one of the multi/interdisciplinary committees to review their proposal must provide a justification for doing so.
 - Explain how your research will integrate intellectual resources (theories, methodologies, perspectives, etc.) drawn from two or more disciplines. List the various disciplines / areas of research from which expertise should be drawn to assess the research proposal.

Summary of Proposal (mandatory)

- ☐ **Maximum one (1) page (TEXT BOX – 3800 characters)**
- ☐ Provide a research proposal summary written in clear, plain language. It should be written in non-technical terms and clearly understood by scholars with varied expertise. Clearly indicate:
 - The challenges or issues to be addressed;
 - The potential contribution of the research in terms of the advancement of knowledge;
 - The wider potential benefit of the research

Detailed Description (mandatory)

- ☐ **Maximum six (6) pages (ATTACHMENT)**
- ☐ Avoid jargon, acronyms and highly technical terms. Not all committee members will have an intimate knowledge of the subject matter of all proposals
- ☐ Using the headings below, describe the proposed research in enough detail to allow informed assessment by committee members:
 - Objectives
 - Context (including literature review and theoretical approach)
 - Methodology
 - SSHRC encourages applicants to, if applicable, discuss how research data arising from the project will be managed, including collection, preservation and sharing
- ☐ ***Your detailed description must address the Challenge and Feasibility evaluation criteria listed under Evaluation and Adjudication in the funding opportunity description, except for those criteria addressed in other sections of the application, i.e.: [Research Team](#), [Previous Output and Student Training](#); [Expected Outcomes](#); [Funds Requested from SSHRC](#); [Funds from Other Sources](#); [Budget Justification](#); and [Knowledge Mobilization Plan](#).***
- ☐ ***Note that Capability subcriteria should be addressed in the SSHRC CV and Research Contributions.***
- ☐ ***Tools for research and related activities:*** If you are requesting support for a tool for research or related activities, *consult SSHRC's [Guidelines for Support of Tools for Research and Related Activities](#) and address the points outlined in the guidelines.*

Knowledge Mobilization Plan (mandatory)

- ☐ **Maximum one (1) page (ATTACHMENT)**
- ☐ Applicants are encouraged to consult SSHRC's [definition of knowledge mobilization](#) and SSHRC's [Guidelines for Effective Knowledge Mobilization](#)
- ☐ In your attachment, include a plan to increase knowledge uptake by target audiences, and anticipated outputs, outcomes and/or impacts including:
 - Methodologies and approaches to engage appropriate target audiences or participants, including, as applicable, diverse groups of researchers, policy-makers, business leaders, community groups, educators, media, international audiences, practitioners, decision-makers and the general public;
 - Timeframes or a schedule for the intended knowledge mobilization activities; and

- Justifications for how the above two points fit within the project's particular knowledge mobilization objectives
- ☐ Grant holders must comply with the [Tri-Agency Open Access Policy on Publications](#). To learn more, consult SSHRC's [Open Access overview](#).
- ☐ Further to the [Tri-Agency Research Data Management Policy](#), SSHRC also encourages researchers to manage and share data arising from their research in accordance with the linked policy and any related institutional policies on data management. See also [UCalgary RDM site](#) for more information.

List of References (mandatory)

- ☐ **Maximum 10 pages (ATTACHMENT)**
- ☐ List all references cited in your proposal

Research Team, Previous Output and Student Training (mandatory)

- ☐ **Maximum up to four (4) pages (ATTACHMENT)**
- ☐ Use subtitles in this order:
 - 1. Description of the research team (if applicable)** – clearly explain:
 - Why a team approach is appropriate for the proposed research by describing the relative roles, responsibilities and contributions of the applicant (principal investigator), each co-applicant, and each collaborator;
 - The relative proportion (in percentages) of each team member's contribution to the proposed research; and
 - The proportion of time to be spent on this research project in relation to any other ongoing research projects or programs (exclude prospective grants).
 - **Note:** If the adjudication committee determines that the applicant (principal investigator) is not responsible for, or equipped to exercise, the leadership of the research team, the Feasibility score may be lowered.
 - 2. Description of previous and ongoing research results**
 - 3. Description of proposed student training strategies**
 - Consult the [Guidelines for Effective Research Training](#) in preparing this section of the application. These guidelines will also be provided to reviewers.

Funds Requested from SSHRC (mandatory)

- ☐ *A minimum request of \$10,000 is required in at least one of the years. The maximum value of a Stream A Insight Grant is \$125,000 and \$500,000 for a Stream B Insight Grant*

SSHRC provides the following guidelines to committee members regarding the adjudication of the budget subcriterion of the overall Feasibility score:

- Committees may consider **failing a project on the Feasibility criteria if they deem that 30% or more of the overall budget request is insufficiently justified and/or not appropriate to the proposed objectives or outcomes of the project.**
- An application will **automatically be failed** if the committee deems that **50% or more** of the overall budget is insufficiently justified and/or not appropriate to the proposed objectives/outcomes of project
- Committees will use the principle of minimum essential funding to guide their discussions of project budgets
- Committees may recommend budget reductions in cases where they determine that the request is inadequately justified and/or not appropriate as described above, and where they judge that savings could be achieved without jeopardizing the project objectives

- ☐ Consult the [Tri-Agency Financial Administration Guide](#) for detailed information on eligible and ineligible expenses, including expenses relating to open access and data management.
- ☐ Personnel costs
 - Trainees may be hired as personnel on a grant or be paid a stipend from a grant. A student or postdoctoral fellow cannot be paid both a stipend and a salary or wages during a given year.
 - Compensation should be in accordance with the rates/practices used in your Department or Faculty. CHECK WITH THEM
 - For undergrad students, \$16.50 - \$20 per hour is typical, with 22% (Single) to 26% (family) for benefits
 - For graduate students, the minimum is \$18.03 per hour (according to the most recent GSA Collective Agreement). We recommend budgeting in the range of \$21-\$30/hour plus 8.63% benefits.
 - Postdoc associates should be paid in the range of \$50-60k (minimum \$49k), plus another 12.81% for benefits and \$500/yr flex spending. Check postdoc collective agreement and [website](#) for more information.
 - Use the Benefits calculator from UCalgary finance to calculate benefits (linked on finance website: <https://www.ucalgary.ca/finance/>)
- ☐ Travel and subsistence
 - Subsistence costs must be based on rates approved by the applicant's institution. See the U of C [Travel and Expense Reimbursement Handbook](#) for details of per diem and mileage rates.
- ☐ Professional and technical services
 - Consulting fees for professional and technical services are allowable expenditures **only if it is demonstrated in the Budget Justification that expert advice is needed.**
- ☐ Supplies
 - You may include other supply items (e.g., software, stationery, postage, telephone calls) only if they relate directly to the research. See the [Tri-Council Financial Guidelines](#) on office supplies for details.
- ☐ Non-disposable equipment – Computer Hardware or Other
 - Purchase or rental of computers and associated hardware or audio-visual equipment is allowable only if these are not accessible through the university or employer. See the [Tri-Council Financial Guidelines](#) on computer equipment for details.
- ☐ Other expenses
 - Specify other research expenses not already included
- ☐ Tools for research and related activities
 - For tools for research and related activities, select "Other expenses" and specify "Tools." Combine all requested expenses related to tools into this category. Elaborate on these items in the Budget Justification section. Consult SSHRC's [Guidelines for Support of Tools for Research and Related Activities](#) for more information
- ☐ Note: Insight Grant funds must **not** be used for the remuneration/travel and subsistence costs of presenters or guest speakers

Budget Justification (mandatory)

- ☐ **Maximum of two (2) pages (ATTACHMENT)**
- ☐ Using the categories listed on Funds Requested from SSHRC, fully justify all budget costs in terms of the needs of the research, keeping in mind that **the appropriateness of the requested budget and justification of the proposed costs are a sub-criterion within the Feasibility criterion.**
- ☐ When explaining your travel expenses, distinguish between (1) Travel for research purposes and (2) Travel for communication purposes (e.g., conference travel).

- ☐ Expenditures for budget costs for research assistants or associates who are not students must be fully justified in terms of the needs of the research. Also, justify the number of students hired relative to the objectives of the proposed research.
- ☐ With the exception of certain travel- and subsistence-related expenses SSHRC does not cover expenses that research collaborators incur in the conduct of research or research-related activity.
- ☐ **For research tools:** Within the two-page limit, include a table clearly indicating amounts by item (e.g., professional/technical services, supplies, etc.). This presentation is mandatory, as these separate amounts cannot be included individually in the Funds Requested from SSHRC module. Applicants should provide clear justification for each item proposed.

Funds from Other Sources (if applicable)

- ☐ All sources of funding for the proposed research *must be listed*. You must also indicate whether these funds have been confirmed or not. Where applicable, include:
 - Partners' material contributions (e.g. cash and/or in-kind); and
 - Funds you have requested from other sources for proposed research related to this application
- ☐ Applicants should briefly describe all attempts at obtaining funds from other sources and, where appropriate, provide details in their budget justification
- ☐ **Note:** any UofC contributions, whether cash or in-kind, requires written confirmation from the appropriate official (e.g. Department Head, Associate Dean (Research)).

Expected Outcomes (mandatory)

- ☐ ***This is essential information for adjudication of the proposal and is part of the [Challenge evaluation criteria](#).***
- ☐ Research Outcomes
- ☐ Scholarly Benefits
- ☐ Social Benefits
- ☐ Audiences
- ☐ Expected Outcomes Summary – maximum 1 page (TEXT BOX – 3800 characters)
 - Describe the potential benefits/outcomes (e.g. evolution, effects, potential learning, implications) that could emerge from the proposed research and/or related activities. See SSHRC's [Guidelines for Effective Knowledge Mobilization](#) for information about outcomes.

Impact Assessment – Appendix A (if applicable)

- ☐ If you have selected "yes" to at least one of the questions in the Impact Assessment section on the Research Activity screen, you must complete an [Impact Assessment Form](#) (Appendix A) and upload it to the Impact Assessment page.

Sport Participation Research Initiative (Statement of Relevance) (if applicable)

- ☐ **Maximum one (1) page**
- ☐ If you have selected [Sport Participation Research Initiative](#) in the Joint or special initiative field on the Identification screen, you must attach an electronic copy of a one-page document in this module to explain how the proposed research meets the initiative's objectives.

Department of National Defence (Statement of Relevance) (if applicable)

- ☐ **Maximum one (1) page**
- ☐ If you have selected "Department of National Defence" research initiative in the "Joint or special initiative" field on the Identification screen, you must attach an electronic copy of a one-page document in this module. Clearly explain how the proposed research meets the initiative's [objectives](#).

Suggested Reviewers

- ☐ List up to three Canadian or foreign specialists whom SSHRC may ask to assess your proposal. Note that SSHRC reserves the right not to select a reviewer from the submitted list.
- ☐ Suggested reviewers cannot be:
 - Affiliated with your institution or that of any member of your research team (including co-applicants and collaborators);
 - Someone with whom you or any member of your research team has collaborated in the past (e.g., as a co-author or co-editor or as a co-organizer of a conference or workshop);
 - Someone with whom you or any member of your team has a personal relationship;
 - A previous thesis supervisor or anyone who has had a similar supervisory or mentoring relationship with you.

Exclusion of Potential Reviewers (if applicable)

- ☐ **Maximum one (1) page (ATTACHMENT)**
- ☐ Applicants may name potential reviewers who, in their opinion, would be unlikely to provide an impartial review.

Research Contributions (mandatory)

- ☐ **Maximum four (4) pages (ATTACHMENT)**
- ☐ *Mandatory for applicant and any co-applicant(s). Note that CVs are no longer required for collaborators*
- ☐ Research Contributions content must address the **Capability** evaluation criteria listed under [Evaluation and Adjudication](#). Include the following sections in this order following the [instructions](#):
 - Research Contributions Over the Last Six Years (**from October 2019 onwards**)
 - Other Research Contributions in the last six years (including to non-academic audiences)
 - Most Significant Career Research Contributions (up to five – note that the six-year rule does not apply to this section) – briefly explain the significance of contributions listed
 - Contributions to Training

Career Interruptions and Special Circumstances (if applicable)

- ☐ **Maximum one (1) page (ATTACHMENT)**
- ☐ Applicants can use this optional section to outline any career interruptions or special circumstances that have affected your research activities. Provide dates of interruptions and indicate the reason for the delay in general terms (e.g., illness, disability, family loss or illness, cultural or community responsibilities, socio-economic context, COVID-19).

SSHRC offers the following information for your awareness when considering how to describe your details of career interruptions and/or special circumstances:

- Applicants and co-applicants **do not need** to disclose any personal details of the career interruption or special circumstance.
- Applicants and co-applicants are asked to indicate how their research was impacted by delays to enable the reviewers to make an equitable assessment of the excellence of their research contributions while taking into account the impact of the interruption or special circumstances on their research production.
- Applicants and co-applicants are asked to quantify the impact on their research production as best they can, providing estimates of time or opportunities lost due to the interruption or special circumstances. For example, the amount of time and effort involved in seeking and receiving accommodations would be helpful to inform the committee's assessment, by accounting for the impact of the special circumstances on the applicant's research production.

Research-Creation Support Material (if applicable)

- ☐ **Maximum one (1) page (ATTACHMENT)**
- ☐ In this document, include a website link to samples of work that best illustrate the qualifications of the team and/or the nature of the proposed research-creation project.
- ☐ When including a weblink, applicants should do the following:
 - Provide the complete and exact URL and indicate the path to access the intended support material on the website
 - Include a list of up to three works or excerpts of works to which you would like to direct the reviewers (e.g., images, audio, video, written material, etc.). Please provide titles, dates of creation/production, and a brief context for the works presented. Explain why you are including these items, and how they relate to your proposed project
 - Ensure that the website and all links involved will be operational up to six months after the application deadline
 - Specify the browser and version that should be used
- ☐ Consult the [Guidelines for Research-Creation Support Materials](#) for more information

STRAC Attestation (if applicable) *new in 2024****

In accordance with the Policy on Sensitive Technology Research and Affiliations of Concern (STRAC), if you answered "Yes" to the Sensitive Technology Research Areas question, you must complete and attach [attestations](#) from researchers with named roles in the grant application. Attestation forms must be merged into one, single PDF document.

A. Curriculum Vitae

- ☐ *Submit the SSHRC on-line CV as other CVs (e.g., NSERC, Canadian Common CV) will not be accepted.*
- ☐ Identification
- ☐ Current Position
- ☐ Address
 - Complete this screen to have correspondence sent to an address other than the current place of employment/university affiliation or if you have a temporary address
- ☐ Work experience
 - Do not repeat the information entered in the Current Position. List a maximum of 15 other positions, academic and non-academic, you have held.
- ☐ Academic Background
 - List up to 5 degrees
- ☐ Credentials
 - List up to six awards, distinctions, licenses and professional designations you have received and think would be the most pertinent to the adjudication of your application
- ☐ Research Expertise
 - Refers to your ongoing research interests not to a particular research proposal
- ☐ Funded Research
 - List up to eight grants or contracts received from SSHRC and other sources

B. Submitting the Application

- ☐ On your "Portfolio" page press the Preview PDF icon beside Insight Grant to generate a copy of the application for your record. You should review this to ensure your text fits properly in the boxes provided.

- ☐ Complete the RMS pre-award application, upload all relevant application documents (SSHRC pdf application, SSHRC CV, in-kind support documents, etc.). Once all relevant information has been completed, click the “Save & Progress” button and select “Submit for Approvals” and click “Save.” This will route your RMS application to your Dean/Dept Head/ADR for their approvals. Please allow time for these approvals ahead of the RSO deadline.
- ☐ On the SSHRC portal, submit your application to the University of Calgary Research Services Office, from the Portfolio page in the SSHRC on-line system. Once the application is complete and verified, press “Submit”.
 - Once RSO receives *both* the online submission of the application *and* the internal approvals form, your application will be placed in a queue for review and approval. If submitted before September 17, 4:00 pm, it will receive a detailed review. Applications submitted after September 17 will receive a basic review only, checking for eligibility, U of C commitments, and risk. **The final deadline for RSO to receive applications is September 25, 2025 at 12:00 p.m.**
 - Once Research Services has approved and forwarded your application to SSHRC, SSHRC confirms that application has been received by sending the applicant an automatically generated e-mail.

EVALUATION CRITERIA AND SCORING

The following criteria and scoring scheme are used by adjudication committee members to evaluate Insight Grant applications. **Be sure to address all of the sub-criteria in the applicable sections of the application.**

1. Challenge – The aim and importance of the endeavour (40%)

- originality, significance and expected contribution to knowledge;
- appropriateness of the literature review;
- appropriateness of the theoretical approach or framework;
- appropriateness of the methods/approach;
- [quality of training and mentoring](#) to be provided to students, emerging scholars and other highly qualified personnel, and opportunities for them to contribute; and
- potential for the project results to have influence and impact within and/or beyond the social sciences and humanities research community.

2. Feasibility – The plan to achieve excellence (20%)

- probability that the objectives will be met within the timeline proposed;
- appropriateness of the requested budget and justification of proposed costs;
- indications of financial and in-kind contributions from other sources, where appropriate;
- quality and appropriateness of knowledge mobilization plans, including effective dissemination, exchange and engagement with stakeholders within and/or beyond the research community, where applicable; and
- appropriateness of the strategies for conducting the activity/activities proposed.

3. Capability – The expertise to succeed (40%)

- quality, quantity and significance of past experience and published and/or creative outputs of the applicant and any co-applicants, relative to their roles in the project and their respective stages of career;
- evidence of other knowledge mobilization activities (e.g., films, performances, commissioned reports, knowledge syntheses, experience in collaboration/other interactions with stakeholders, contributions to public debate and media), and of impacts on professional practice, social services and policies, etc.;
- evidence of contributions to the [development of talent](#); and
- potential of the applicant/co-applicant to make future contributions.

Adjudication committee members assign a score for each of the three criteria listed above, based on the following scoring table. The appropriate weighting is then applied to arrive at a final score. **Applications must receive a score of 3.0 or higher for each of the three criteria in order to be recommended for funding.**

| Score | Descriptor |
|---------|------------------------|
| 5-6 | Very good – excellence |
| 4-4.9 | Good – very good |
| 3-3.9 | Satisfactory – good |
| Below 3 | Unsatisfactory |