Session Outline

- Updates and Reminders

- Resources

- Contact Information

- Question and Answer Session

Project Grant Spring 2023 Timelines

Key Dates	
Registration Deadline	February 8, 2023
Application Deadline	March 8, 2023
Anticipated Notice of Recommendation (NOR)	July 6, 2023
Anticipated Notice of Decision (NOD)	July 20, 2023
Funding Start Date	October 1, 2023

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UPDATE: Resubmission Applications

The following new question has been added to the registration form on ResearchNet:

Is this a resubmission of an unsuccessful application to the same Funding Opportunity?

- Only answer "yes" if this application is a resubmission of a previously unsuccessful Project Grant application.

- This question will appear in the application and your response from your registration will display as read-only and will not be editable.

- This question and response will appear in the peer review version of the applications and be visible to the reviewers.

- Reviewers are instructed to treat all applications, including resubmissions, **as new applications**.

- Completing the Response to Previous Reviews section of your application remains optional regardless of your response to this question.

UPDATE: Expanded Equity, Diversity and Inclusion Self-Identification Questionnaire

- Launched in June 2022 with minor revisions to question #2 to address gender identity and sex assigned at birth implemented on December 15, 2022

- Mandatory ResearchNet task for all participants at time of application

  - Opt-out: "I prefer not to answer"
  - Change responses at any time

- Accompanied by the Privacy Notice statement

REMINDER: Clinical Trials Policy Guide - Requirements

- CIHR is a signatory to the World Health Organization's Joint Statement on Public Disclosure of Results from Clinical Trials ("WHO Joint Statement") requiring all clinical trials to be registered and the results disclosed publicly in a timely manner.

- Nominated Principal Investigators receiving CIHR grant funds for conducting clinical trials on or after January 1, 2022 must comply with the requirements outlined in the CIHR Policy Guide to remain eligible for new CIHR funding.

- When responding to the question "Is this a clinical trial?" in your application, it is important to accurately **indicate if your application includes a clinical trial.**

  - For the definition of clinical trial, please consult the CIHR glossary of funding-related terms

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REMINDER: Tri-Agency Interdisciplinary Peer Review Committee

In 2021, a new Tri-Agency interdisciplinary Peer Review committee was added to ensure the agencies had robust mechanisms to review and support interdisciplinary research and continues to be offered **for the Project Spring 2023 competition.**

Spring 2023 Project Grant applicants who wish for their application to be considered for review in the Tri-Agency interdisciplinary committee:

- **Must** indicate **the Tri-Agency Interdisciplinary committee** as their **first suggested committee at registration and provide detailed justification for this choice**. In ResearchNet, this committee selection appears as **"Tri-Agency Interdisciplinary" (TIR).**

For more information, please consult the following websites: Tri-Agency Interdisciplinary Peer Review Committee landing page, the Frequently Asked Questions, and TAIPR Peer Review Guide.

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REMINDER: Application Streamlining

- Process to enable committee members to focus their discussions on the most competitive applications

- Applications that are not deemed competitive are removed from the discussion process

- Allows committee members more time to evaluate and discriminate between applications and helps ensure that the most deserving applications are recommended for funding.

- Applications still receive full written evaluations

The streamlining rate of 60% of the lowest ranked applications committee-wide that was set in the Fall 2022 competition, will continue for the Spring 2023 competition.

REMINDER: Summary of Progress

The scope of the **Summary of Progress** includes:

- Progress / productivity / impact

- ECRs

- Impacts on progress of research (e.g., leave, pandemic, etc.)

- Budget requested in relation to overall funding held currently or pending

The Summary of Progress is not a summary or a history of your application, it is not intended to duplicate CV content, nor is it extra pages for your research proposal. Tables, figures or graphs are NOT permitted in the Summary of Progress.

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REMINDER: Budget, CVs and ECR Status

Budget

The budget justification text boxes in ResearchNet were expanded so there is ample space to fully justify your budget items. Please ensure to enter the requested amount first and then provide justification to ensure your work is properly saved.

Completing CVs

Applicant Roles	Canadian Academic Applicant	• **Knowledge Users** • **Non-academics** • **Indigenous Organizations** • **International Applicants**
• Nominated Principal Applicant (NPA) • Principal Applicant (PA) • Co-Applicant (CO)	CIHR Biosketch CV	CIHR Biosketch CV or Applicant Profile CV
• Collaborator	Not Applicable	

REMINDER: Sex and Gender Based Analysis (SGBA)

Applicants

- Applicants must demonstrate how they have integrated sex and/or gender into their:
  - o Research design,
  - o Methods,
  - o Analysis and interpretation, and/or
  - o Dissemination of findings.

Reviewers

- Reviewers are required to include their assessment of whether SGBA is appropriate for the research being proposed.
- The overall application score and written evaluation will reflect if SGBA has been suitably addressed in the research proposed.
- This is in addition to identifying whether SGBA is a strength, a weakness or not applicable to the proposal.

REMINDER: Formatting Guidelines

These guidelines apply to <u>all</u> attachments (including the research proposal) and **must** be followed to ensure readability and fairness:

- **Font**: 12 point or larger in a black color type **(e.g., Times New Roman font)**. Do not use condensed/narrow font sizes or type density. Smaller text in tables, charts, figures, and graphs is acceptable, as long as it is legible when the page is viewed at 100%.

- **Line spacing**: A minimum of single line spacing is required*****; **do not use narrow line spacing**

- **Margins**: Not to be less than 2 cm (3/4 inch) on all sides

Failure to comply with these requirements may negatively impact the evaluation/rating of the application and could lead to withdrawal. In cases of non-compliance that result in extra pages being added by applicants, CIHR may reformat and remove any pages that exceed the stated limit with no further notification to the Nominated Principal Applicant.

*To set your document to single line spacing:

- **Microsoft Word:** in the Paragraph settings, select the line spacing option "single".

- **Apple Pages:** in the Format sidebar, select "Lines" with a value of 1.

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REMINDER: Response to Previous Reviews

If you are resubmitting an unsuccessful application, you may provide a response to previous reviewers' comments (maximum of 2 pages). *If you exceed the two-page limit, CIHR may remove any additional pages without notifying you further.*

If you are submitting a response to previous reviews:
- You must include **all** the reviews and Scientific Officer (SO) Notes (if available) received in that round of submission
- The reviews and SO Notes do not count towards the two-page response limit.
- You do not have to respond to all the comments in the reviews—only those that are relevant to your revised application.
- The reviews to which you are responding may stem from a previous Project competition and/or any CIHR priority-driven competition application(s).

Reviewers are not obligated to read your response if you do not include all the previous reviews, nor are they obligated to read any pages over the two-page response.

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REMINDER: Research Summary and Proposal

Your research proposal must include all crucial information (**including tables, charts, figures and photographs**) that a reviewer will need to read in order to assess your application.

The following page limits for the research proposal will apply:
- Research proposals submitted in English – 10 pages*****
- Research proposals submitted in French – 12 pages.

The research summary of applications submitted in French will **be translated and added to the application** as part of our commitment to continuous improvements to the peer review process.

* Note that any pages over the page limit identified above will be removed with no further notification to the Nominated Principal Applicant.

REMINDER: Appendices

- Appendices are permitted under Task 7 – Attach Other Application Materials.
    - Peripheral information may be included in this task's attachments; however, reviewers are <u>not</u> required to read them.

- Use appendices **judiciously**. They should not contain crucial information that should be included in your research proposal.

- Limit the number of appendices to reduce reviewer burden.

REMINDER: Priority Announcements

Priority Announcements (PAs) are additional sources of potential funding for highly ranked applications submitted to the Project Grant competition.

It is important that within their application to the Project Grant competition, applicants **must consent to the sharing of information in order to be considered** for Priority Announcements.

Applications rated below 3.5 are not eligible for PA funding.

For more information on Priority Announcement, please visit the **Priority Announcements and the Project Grant - Frequently Asked Questions webpage**.

Resources

Resources – Reference Materials

These are your core resources for submitting an application to the Project Grant competition.

- [Project Grant Program](#)
- [Funding Opportunity](#)
- [Priority Announcement Funding Opportunity](#)
- [Priority Announcements FAQ](#)
- [Project Grant FAQ](#)
- [Registration Instructions](#)
- [Application Instructions](#)
- [Acceptable Application Formats and PDF Attachments](#)
- [Peer Review Manual](#)
- [Peer Review Committee Mandates](#)
- [CCV CIHR Biosketch – Quick Reference Guide](#)
- [CCV Frequently Asked Questions](#)
- [Applicant Profile CV](#)
- [Tri-Agency Guide on Financial Administration](#)

Resources – Reference Materials

These reference materials cover topics related to the Project Grant competition.

Sex and Gender Based Analysis:

- [Sex, Gender and Health Research](#)
- [How to integrate sex and gender into research](#)
- [Sex and Gender Champions](#)
- [Impacts of integrating sex and gender in research](#)
- [Institute of Gender and Health online courses](#)

Articles suggested by the Institute of Gender and Health as examples of integration of sex and gender considerations and analysis:

- [Different immune cells mediate mechanical pain hypersensitivity in male and female mice](#)
- [The influence of sex and gender domains on COVID-19 cases and mortality](#)
- [Sex, Gender, and Cardiovascular Health in Canadian and Austrian Populations](#)
- [A Composite Measure of Gender and Its Association With Risk Factors in Patients With Premature Acute Coronary Syndrome](#)

Resources – Reference & Learning Materials

These reference materials cover topics related to the Project Grant competition.

Equity and Diversity Questionnaire:

- [Equity, Diversity and Inclusion Self-Identification Questionnaire](#)

Integrated Knowledge Translation (iKT):

- [Knowledge Translation Planning](#)

Global Health

- [Global health research](#)

Excellence in peer review

- [Bias in peer review](#)

Learning materials can be accessed at the [Learning for Applicants](#) page.

Topics relevant to the Project Grant competition can be found under the following headings:

- Project Grant
- Sex- and Gender-Based Analysis (SGBA) and Health Research
- Equity and Diversity Questionnaire

Contact Information

Questions regarding the Project Grant Competition can be directed to the CIHR Contact Centre:

Telephone: 613-954-1968

Toll Free: 1-888-603-4178

Email: support-soutien@cihr-irsc.gc.ca

Website: Project Grant Program

Hours: Mon-Fri, 7AM-8PM Eastern (except holidays)

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