

SSHRC  CRSH



National Centre *for*
Truth *and* Reconciliation

UNIVERSITY OF MANITOBA



Reconciliation Network in Response to Call to Action 65 Joint Initiative

February 14, 2023

By phone:

1-613-714-9906 (Canada, Ottawa-Hull) or 1-855-244-8677 (Canada, toll-free)

Access Code: 2343 434 8656



Social Sciences and Humanities
Research Council of Canada

Conseil de recherches en
sciences humaines du Canada

Canada 

Outline

1. About SSHRC and NCTR
2. Goals and Objectives of the Initiative
3. Key Characteristics
4. Evaluation and Merit Review
5. Eligibility
6. Indigenous Research
7. EDI Considerations
8. Preparing your Application
9. Frequently Asked Questions
10. Contact Information



About SSHRC and NCTR

This funding opportunity is a joint initiative between the National Centre for Truth and Reconciliation and the Social Sciences and Humanities Research Council of Canada

- The [NCTR](#) is a place of learning and dialogue, where the truths of residential school Survivors, families and communities are honoured and kept safe for future generations. The NCTR Archives is the foundation for ongoing learning and research. Survivors, their families, plus educators, researchers and the public can examine the residential school system more deeply with the goal of fostering reconciliation and healing.
- SSHRC is the federal agency mandated to promote and support research and training in the social sciences and humanities. SSHRC has long been committed to supporting research by and with First Nations, Inuit and Métis Peoples, and has played a leadership role in recent years, on behalf of Canada's federal research funding agencies, to co-develop with Indigenous Peoples an interdisciplinary research and research training model that contributes to reconciliation.



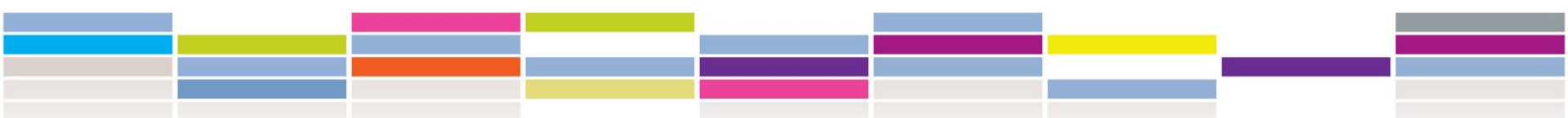
Goals and Objectives

SSHRC and the NCTR invite teams led by First Nations, Métis Nation or Inuit researchers to submit proposals for new or existing formal partnerships that contribute to our collective understanding of truth and reconciliation. Proposals could, for example, address residential schools' history, or the ongoing legacy of residential schools and Canada's policies of assimilation in one or more areas, including child welfare, education, language and culture, health, and justice.

The NCTR and SSHRC recognize the experience of northern Inuit communities and encourage Inuit-led teams to submit proposals focusing on the realities of the Inuit Nunangat.

As part of the Reconciliation Network, the teams funded under this initiative will participate in coordination activities managed by the NCTR in its role as coordination hub for the network. Teams will participate in:

- regular dialogue and networking among projects, under the guidance of the Reconciliation Network Coordination Hub;
- knowledge mobilization activities, which may include podcasts, conference panels, etc.;
- any conferences organized by the Reconciliation Network Coordination Hub, which may also result in publication of public reports exploring and highlighting research achievements; and
- activities to support the success of the network and the promotion of interactions between teams.



Goals and Objectives -continued

The main objective of the Reconciliation Network in Response to Call 65 is to award grants to provide support for new and existing [formal partnerships](#) over five years to advance research, research training and knowledge mobilization in the social sciences and humanities. This is done through mutual co-operation and sharing of intellectual leadership, as well as through resources as shown by cash and/or [in-kind contributions](#).

The quality of training, mentoring and employability plans for students and [emerging scholars](#) will be evaluated as an important part of the proposed initiative. SSHRC's [Guidelines for Effective Research Training](#) explain how students and emerging scholars can meaningfully participate in proposed initiatives.

The intellectual leadership and governance for a new or existing formal partnership can come from the research community and/or from partner organizations from the public, private and not-for-profit sectors. However, only an institution that meets [institutional eligibility requirements](#) can administer the grant funding.



Key Characteristics

- **Value and Duration:** Grants offered under the Reconciliation Network in Response to Call to Action 65 are valued at up to \$200,000 annually over five years, up to a total of \$1 million. A one-year automatic grant extension without additional funding is also available under this joint initiative.
- **Application deadline:**
May 15, 2023 (8 p.m. Eastern)
- **Results announced:**
Results announced in November 2023



Evaluation and Merit Review

For this initiative, the NCTR and SSHRC will establish a joint adjudication committee with expertise in Indigenous research and related worldviews, ethics and protocols, as well as specific knowledge of the history and legacy of the residential school system, Aboriginal and Treaty rights, the *United Nations Declaration on the Rights of Indigenous Peoples*, and Crown-Indigenous relations.

Reconciliation-based Evaluation Criteria:

- *Challenge – Aim and importance of the endeavour (40%)*
- *Feasibility – Plan to achieve excellence (30%)*
- *Capability – Expertise to succeed (30%)*



Evaluation and Merit Review- *continued*

NCTR will make the final selection of projects to establish a balanced network that should reflect, but is not limited to, the following objectives:

- covering multiple subject areas;
- covering multiple Canadian geographical regions;
- reaching a wide range of communities, including First Nations, Métis Nation and Inuit; and
- advancing reconciliation in Canada as expressed in the NCTR's mandate.



Eligibility

This funding opportunity is open to First Nations, Métis Nation and Inuit researchers affiliated with an [eligible Canadian institution](#) (university, college, not-for-profit organization) at the time of application.

First Nations, Métis Nation or Inuit researchers who maintain an affiliation with a Canadian postsecondary institution, but whose primary affiliation is with a non-Canadian postsecondary institution, are not eligible for [applicant](#) status.

Applicants are also invited to consult the [NCTR's list of partner organizations](#) to expand their collaborations.

Applications can be submitted by a team of researchers consisting of at least one First Nations, Métis Nation or Inuit [applicant / project director](#). The team can be composed of participants such as one or more [co-directors, co-applicants](#) and or/ [collaborators](#). The applicant / project director prepares the application with the team.

An administrative review for applicant eligibility will be jointly conducted by SSHRC and the NCTR. As this initiative supports Indigenous-led projects by Indigenous applicants, all applicants will be asked to:

- provide a brief overview of their community's history;
- describe their personal ties and experience in their community; and
- provide a contact from their community should a follow-up be required.

Guidance from the [SSHRC Indigenous Advisory Circle](#) will be sought to validate the results of the administrative review of the documentation provided.

SSHRC and the NCTR will not advise prospective applicants on determination of eligibility regarding identification.



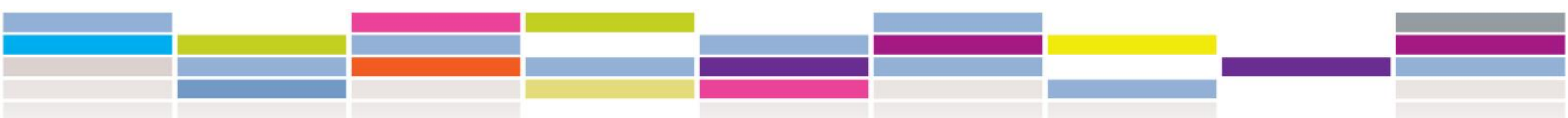
Eligibility -continued

Institutional Eligibility

Grant funds may only be administered by an eligible Canadian institution (university, college, not-for-profit organization). Institutions proposing to administer a grant awarded under this funding opportunity must hold or obtain [institutional eligibility](#). See SSHRC's [list of eligible institutions](#).

If your institution does not currently have institutional eligibility to manage SSHRC funding, have a representative contact institutional.eligibility@sshrc-crsh.gc.ca as soon as possible to discuss steps required. The deadline for the institutional eligibility application is five business days prior to the deadline for the grant application (i.e. May 15, 2023).

To start your funding application, you must have already begun the institutional eligibility process, so you can select the administering organization under Affiliations in the application portal. You must identify an institutional representative as the research administrator, who will be responsible for forwarding the grant application to SSHRC by the deadline. Creating a research administrator role for your organization in the [Convergence Portal](#) can take up to about five business days; however, during this time you can continue to work on key sections of your grant application (e.g., Supporting Documents attachments). See the [application instructions](#) for more details.



Eligibility -Continued

Participants

Co-applicants

An individual (including postdoctoral researchers) is eligible to be a [co-applicant](#) if they are formally affiliated with any of the following:

- **Canadian:** eligible postsecondary institutions; not-for-profit organizations; philanthropic foundations; think tanks; or municipal, territorial or provincial governments
- **International:** postsecondary institutions

Collaborators

Any individual who makes a significant contribution to the project is eligible to be a [collaborator](#). Collaborators do not need to be affiliated with an eligible Canadian postsecondary institution. Individuals from the private sector or federal government can participate only as collaborators.

Partners

Partner organizations can be Canadian or international institutions or organizations (public, private, not-for-profit) of any type. Indigenous organizations, Indigenous governments and Indigenous not-for-profit organizations are all welcome to partner.



Eligibility -*Continued*

Some of the specific rules for the use of grant funds

Project coordinator/manager positions are an eligible expense, with three restrictions:

- an individual cannot be a participant (co-applicant or collaborator, etc.) on the grant;
- an individual cannot be paid for administrative services that the institution normally provides; and
- an individual cannot be paid to conduct research activities.

Salary Research Allowance:

Not-for-profit organizations can request a [salary research allowance](#) to cover up to 50% of the annual salary of an employee who is being temporarily replaced because they will be devoting their time as an applicant/project director, co-director or co-applicant.



Indigenous Research at SSHRC

SSHRC has a number of tools specifically intended to support applicants working in Indigenous research, merit reviewers assessing applications related to Indigenous research, and communities and other research partners engaged in Indigenous research:

- [SSHRC's definition of Indigenous research](#);
- [Guidelines for the Merit Review of Indigenous Research](#); and
- [Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans, Chapter 9: Research Involving the First Nations, Inuit and Métis Peoples of Canada](#)



Equity, Diversity and Inclusion (EDI)

- SSHRC is committed to increasing equitable and inclusive participation in the research ecosystem, including on research teams, and to promoting the integration of considerations related to EDI into research design and practices.
- SSHRC has developed a [Guide to Addressing EDI Considerations in Partnership Grant Applications](#). It outlines expectations and provides definitions, examples, guiding questions and resources for applicants to draw on when incorporating EDI considerations in the development of their partnerships and conceptualization of their research projects.



Equity, Diversity and Inclusion (EDI)

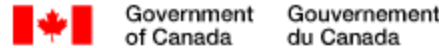
Confidentiality and privacy:

Applicants must protect the privacy and confidentiality of all team members and trainees. How an individual self-identifies is considered personal and confidential information. If a team member's self-identification (e.g., gender, Indigenous identity, disability or racial background) is relevant to the research project, you may include that self-identity information only with their consent. Otherwise, self-identification information about any team member should not appear in the application.



Preparing Your Application

Applying through
Convergence Portal



Convergence Portal

Home | Have questions? | Login

Portal Account Users

1.

System Maintenance

Due to scheduled system maintenance, the Convergence portal may experience interruptions or a lag in performance between **Saturday, January 21, 6:00 a.m. to 12:00 p.m. (EST)**

Due to COVID-19, many deadlines are being revised. Learn more about the [impacts of COVID-19 on programs managed by SSHRC](#), including tri-agency programs managed through the Tri-agency Institutional Programs Secretariat (TIPS).

The Convergence Portal is intended for use by individuals participating in funding programs from the Natural Sciences and Engineering Research Council (NSERC), the Social Sciences and Humanities Research Council (SSHRC) and programs administered by the Tri-agency Institutional Programs Secretariat (TIPS), on behalf of the three research granting agencies: the Canadian Institutes of Health Research (CIHR), NSERC and SSHRC.

Before using the Convergence Portal, you must read the [Terms and conditions](#) and [Transparency](#). When you sign in and use this system, it means that you understand these policies and conditions and that you consent to the use of your personal information for administrative purposes.

Note: If you currently have an **account on the Research Portal**, please use your existing credentials.

Login

Email

Password (required)

[Forgot password?](#)

Remember me?

Login

New to the Convergence Portal?

[Create My Portal Account](#)

2.

Funding Opportunities

Applications | Awards | Funding Opportunities

Please note: Submission deadline dates and times are presented in local time.

Agency	Name	Stage ↑	Deadline	Actions
NSERC	Technology Access Centres Grants	Application	2023-01-23 9:00 AM	Create Application
SSHRC	Reconciliation Network in response to Call to Action-65	Application	2023-05-15 8:00 PM	Create Application

Preparing Your Application

Application Sections

1. Applicant eligibility
2. Application details
3. Invitations
4. Participants (invited)
5. Collaborators (also considered participants without an invitation process)
6. Partner organizations
7. Fields of research
8. Keywords
9. Summary of proposal
10. Proposed budget
11. Certifications, licenses and permits
12. Reviewer exclusions
13. Supporting documents (including Indigenous Identification)



Preparing Your Application

Application Section: Participant Eligibility (5 steps)

- Step 1: Applicant eligibility
- Step 2: Affiliations
- Step 3: Equity, diversity and inclusion (EDI) self-identification
- Step 4: Fields of research
- Step 5: Keywords

Step 2 of 5: Affiliations

You must add all of your current affiliations and identify your primary affiliation.

Applicants must be affiliated with an eligible Canadian institution that holds institutional eligibility at SSHRC. Grant funds can only be administered by an eligible Canadian Institution that holds [institutional eligibility](#). Please contact institutional.eligibility@sshr-crsh.gc.ca to learn more.

Add Affiliation

Primary ↑	Date ↑	Organization and Department	Position	Actions
	2021-11-15 - present	ZZZ-INTERNAL TESTING ENVIRONMENT - Test Department	Test Position	Edit

Application Affiliation

Choose the affiliation associated with this application (required)



Preparing Your Application-CV

CV Documents

My Information	
✓ CV Documents	
✓ CV Details	
Finalize	
Shared Information	
✓ Application Details	
Invitations	
🔔 Participants	
Collaborators	
Partner Organizations	
Fields of Research	
Keywords	
Summary of Proposal	
Proposed Budget	
Certifications, Licenses and Permits	
Reviewer Exclusions	
Supporting Documents	
Finalize and Submit	

PDF view

Application ID:	1012-2023-00004	Administering organization:	ZZZ-INTERNAL TESTING ENVIRONMENT
Applicant:	MacCaughan, Patricia	Funding opportunity:	Reconciliation Network in response to Call to Action-65
Title:	Test Pat		

Add supporting documents to the list below, if applicable. Please consult the [application instructions](#) for the specific funding opportunity to which you are applying for CV requirements, if applicable. All attachments must be converted to Portable Document Format (PDF) before they can be attached to the application.

Document Name	Stage	File	Actions
CV	Application	CV.pdf	Upload file Delete



Preparing Your Application

CV Details

My Information
✓ CV Documents
✓ CV Details
Shared Information
✓ Application Details
Collaborators
Partner Organizations
Fields of Research
Keywords
Summary of Proposal
Proposed Budget
Certifications, Licenses and Permits
Reviewer Exclusions
Supporting Documents

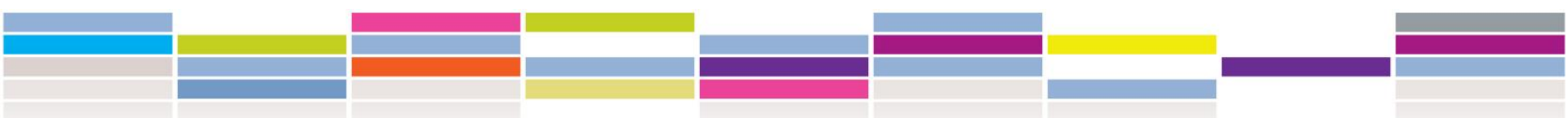
Application ID:	1010-2022-00004	Administering organization:	ZZZ-INTERNAL TESTING ENVIRONMENT
Applicant:	Perreault, Chantelle	Funding opportunity:	Gender-Based Violence Research Initiative
Title:	GBVRI Test Application		

Affiliations (Employment)

You must provide at least 1 employment experience that is an academic, research, professional or industrial position you have held.

[Add New Affiliation](#) [Add existing affiliation](#)

Primary ↑	Date ↑	Organization and Department	Position	Actions
	2019-09-09 - present	ZZZ-INTERNAL TESTING ENVIRONMENT - Test Department	Test Position	Edit Remove



Preparing Your Application



Government of Canada
Gouvernement du Canada

Convergence Portal

Home | Have questions? | Patricia MacCaughan

Home > Application > Application Details

Application Details

My Information
CV Documents
CV Details
Finalize
Shared Information
<input checked="" type="checkbox"/> Application Details
Invitations
<input checked="" type="checkbox"/> Participants
Collaborators
Partner Organizations
Fields of Research
Keywords
Summary of Proposal
Proposed Budget
Certifications, Licenses and Permits
Reviewer Exclusions
Supporting Documents
Finalize and Submit

PDF-view

Application ID:	1012-2023-00004	Administering organization:	ZZZ-INTERNAL TESTING ENVIRONMENT
Applicant:	MacCaughan, Patricia	Funding opportunity:	Reconciliation Network in response to Call to Action-65
Title:	Test Pat		

Application title (required)

The title must be short and descriptive. It may be used for publication purposes. Restrict use of abbreviated forms that would not be understood by a layperson (e.g., DNA, NATO, etc. would be acceptable, but others likely are not), and avoid company or trade names.

Test Pat

Language of the application (required)

Choose the language in which the application will be submitted.

- English
 French

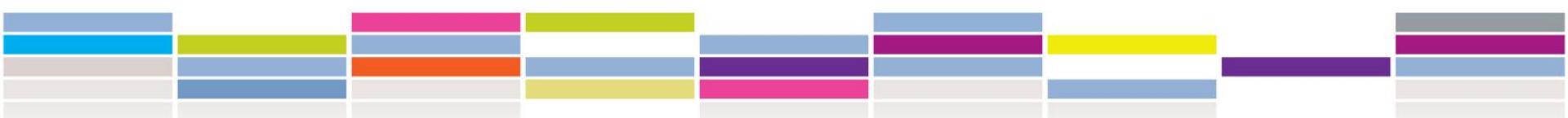
Does your proposal involve Indigenous research as defined by SSHRC? (required)

Indigenous Research

If your application involves Indigenous research, it will be reviewed in the context of the Social Sciences and Humanities Research Council's (SSHRC) definition of [Indigenous research](#) and its [Guidelines for the Merit Review of Indigenous Research](#).

- Yes
 No

Save



Preparing Your Application

Application Section: Invitations

- Co-directors and Co-applicants must be invited by the Applicant-Project Director through the Convergence Portal.
- These participants must then complete their own eligibility flow on the platform before having view access to the application.
- Once the eligibility section is complete, Co-directors and Co-applicants must complete their section of the application (CV Documents and CV Details).



Note: Collaborators are *not* invited through the Convergence application system. They are listed in the application form.



Preparing Your Application

Invitations

PDF view

My Information	
CV Documents	
CV Details	
Finalize	
Shared Information	
 Application Details	
Invitations	
 Participants	
Collaborators	
Partner Organizations	
Fields of Research	
Keywords	
Summary of Proposal	
Proposed Budget	
Certifications, Licenses and Permits	
Reviewer Exclusions	
Supporting Documents	
Finalize and Submit	

Application ID:	1012-2023-00004	Administering organization:	ZZZ-INTERNAL TESTING ENVIRONMENT
Applicant:	MacCaughan, Patricia	Funding opportunity:	Reconciliation Network in response to Call to Action-65
Title:	Test Pat		

Invite others that will work with you on the application (e.g. co-directors, co-applicants).

Those invited will receive an email with the sign-up steps. The status of your invitations will display below. The names of those invited that have successfully signed-up will be displayed in the **Participants** section accessed from the left menu bar.

Eligibility requirements for participants may vary among funding opportunities. Please consult the eligibility description for the specific program or funding opportunity to which you are applying.

Note: Email addresses are not verified and bounce backs are not registered. If an individual has not accepted your invitation, follow up with them to confirm they have received it.

List of Invitations

Invite Participant

Name ↑	Role	Status	Date	Actions
wendy.miller@usher.ca	Co-Applicant	Invited	2022-12-02 11:16 AM	Cancel Resend
Nancy-Jane O'Leary	Co-Director	Accepted	2022-12-02 11:16 AM	



Preparing Your Application



Government
of Canada

Gouvernement
du Canada

La version française suit.

This is an automated message. Please do not reply.

Patricia MacCaughan patricia.maccaughan@sshrc-crsh.gc.ca has invited you to participate as a Co-Applicant on a Reconciliation Network in response to Call to Action-65 - 2023 application.

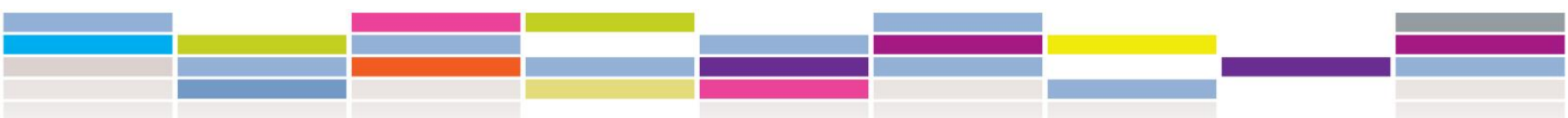
Application Title: Test Pat

Should you **accept this invitation**, you will be redirected to the Convergence Portal to log in (or create an account). **If you currently have an account on the Research Portal, please use your existing credentials to log in.**

In the case that you **decline this invitation**, an automated message will be sent to Patricia MacCaughan.

If you have any program-related questions, please contact partnerships@sshrc-crsh.gc.ca.

For technical support, contact us at websupport@convergence.gc.ca or by phone at 613-995-4273.



Preparing Your Application

Participants
Collaborators
Partner Organizations
Fields of Research
Keywords
Summary of Proposal
Proposed Budget
Certifications, Licenses and Permits
Reviewer Exclusions
Supporting Documents
Finalize and Submit

To add a new Participant, invite them from the "Invitations" section item on the left hand navigation menu. Participants must be eligible in order to sign up.

You **must** remove all participants with pending eligibility status prior to submitting.

Name ↑	Role ↑	Status	Actions
Perreault, Chantelle	Co-Applicant	Information not finalized	Remove Participant
tester, co-applicant	Co-Applicant	Information not finalized	View Information Finalize information Remove Participant
Perreault, Chantelle	Project Director	Complete	

- The Project Director is required to ensure that all participants' sections have been completed before finalizing and submitting the full application.
- If a participant has not completed their section of the application, they must be manually removed from the list of invitations by the Project Director prior to submission.



Preparing Your Application

Application Sections: Partner Organizations & Keywords

- Partner organizations are **not** invited through the Convergence platform, only listed.
- List the [partner organizations](#) that have agreed to participate. If the organization to which the applicant is affiliated wishes to participate as a partner organization, the Project Director must list it in this section.
- Upload letters of support from each partner organization in the [Supporting Documents](#) section.
- Keywords can be composed of more than one word.



Preparing Your Application

Application Section: Summary

Provide a clear summary of your proposal indicating:

- Overall goal and objectives
- Challenges or issues to be addressed and expected significance of the work
- Breadth of the partnership and the meaningful engagement of the partner organizations involved

Limited to 2,500 characters, including spaces



Preparing Your Application

Proposed Budget

- Enter funds requested from SSHRC by year below
- Since this is a five-year initiative, use the boxes for **years 1 to 5 only**

Enter the funds requested from SSHRC by year below. Ensure that your proposed budget does not exceed the maximum amount that can be requested per year or the maximum number of years that may be requested as outlined in the detailed instructions to applicants for the specific program or funding opportunity to which you are applying.

Please ensure that the total amounts requested from SSHRC correspond with those submitted in the **Funds requested from SSHRC** detailed budget table in the Supporting Documents section.

You must enter budget details for each year of the project up to a maximum of 10 years. For example, if the funding opportunity to which you are applying is for grants with a duration of 3 years, include the budget requested for years 1-3, but leave years 4-10 blank.

Year 1	Year 2
\$ 0	\$ 0
Year 3	Year 4
\$ 0	\$ 0
Year 5	Year 6
\$ 0	\$ 0
Year 7	Year 8
\$ 0	\$ 0
Year 9	Year 10
\$ 0	\$ 0
Total	
\$0	



Preparing Your Application

Supporting Documents

Document Name	Stage	File	Actions
Indigenous Identification (at least one and up to a maximum of 3 pages)	Application	Required	Upload file
Research proposal (maximum 15 pages total)	Application	Required	Upload file
List of references or bibliography (maximum 10 pages)	Application	Required	Upload file
Funds requested from SSHRC	Application	Required	Upload file
Budget Justification (maximum 2 pages)	Application	Required	Upload file
Funds from other sources	Application		Upload file
Letters of support from partner organizations (maximum 2 pages per partner)	Application		Upload file
List of potential partner organizations (maximum 2 pages)	Application		Upload file
Impact assessment (Appendix A)	Application	Required	Upload file

Preparing Your Application

Finalizing Your Application

- Review your application to ensure that it is complete. Follow the prompts from the **Finalize and Submit** section to submit the application to your research administrator for review and approval.
- **Remember:** the applicant-project director must verify that all co-directors and co-applicants have completed their sections and finalized their information. If a participant's section is not complete and it's time to submit, the participant must be removed from the application.
- There is still another step before SSHRC receives your application: the research administrator must forward it to SSHRC. Once the research administrator has forwarded the application to SSHRC, no changes can be made.



Preparing Your Application

Tips

- Ensure proposal addresses the evaluation criteria
- Involve team/partners in preparing the application
- Help participants through the invitation process as needed
- Highlight team member publications in List of References (**bold font**)
- Consider the formatting and ease of reading for the reviewers
- Consider your audience
- Proofread and review PDF



Preparing Your Application

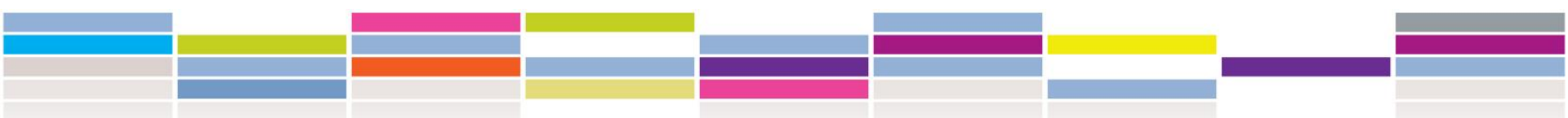
Useful Resources

Tips for applying for partnership funding:

- [Partnerships Toolkit](#)

Budget:

- [Tri-Agency Guide to Financial Administration](#)
- [Guidelines for Cash and In-Kind Contributions](#)
- [Salary Research Allowances](#)



Preparing Your Application

Useful Resources

Guidelines:

- [Regulations Governing Grant Applications](#)
- [Guide to Addressing Equity, Diversity and Inclusion Considerations in Partnership Grant Applications](#)
- [Guidelines for the Merit Review of Indigenous Research](#)
- [Guidelines for Partnered Research Training Initiatives](#)
- [Guidelines for Effective Research Training](#)
- [Guidelines for Effective Knowledge Mobilization](#)



Frequently Asked Questions

- If I applied for another SSHRC grant in 2023, or already hold an active SSHRC grant, am I eligible to apply for an RN CTA-65 grant?
- What is the difference between a co-director and a co-applicant?



Frequently Asked Questions

- Can a participant receive a salary from grant funds?
- Is the time that a participant plans to dedicate to the project an eligible in-kind contribution?
- Can SSHRC funds be used for the costs of a project coordinator and/or manager?



THANK YOU

SSHRC  CRSH



National Centre for
Truth *and* Reconciliation

UNIVERSITY OF MANITOBA

If you have questions:

- regarding the Reconciliation Network in Response to Call to Action 65:
partnershipgrants@sshrc-crsh.gc.ca
- for the NCTR, contact Shelby Thomas:
Shelby.Thomas@umanitoba.ca
- on matters related to the Convergence Portal, contact the **Online Services Helpdesk**:
websupport@convergence.gc.ca

